



Parks & Recreation Advisory Board Meeting minutes of November 2, 2022

1. Call to Order:

Cory Moul called the meeting to order at 5:34 p.m.

2. Roll Call/Determination of a Quorum:

There were sufficient members for a quorum.

A. Members Present: Cory Moul, Stephanie Brown, David McWilliams, Dave Swanson, Jan Pawlowski, Charles Flores, Lisa Snyder

B. Members Absent: Jeremy Hammen, Vivian Hindman

C. Staff Present: Travis Haines (absent excused), Mark Heidt, Jeffrey Hulett, Kyle Sylvester, Rhiannon Natali

3. Pledge of Allegiance:

Cory Moul led the members in the pledge of allegiance.

4. Approval of Minutes:

Stephanie Brown motioned that the minutes of the September 7, 2022, meeting be approved as presented, David McWilliams seconded. Motion Passed 7-0.

5. Additions to Agenda:

None

6. Guest(s): Lois Remely, Kelley Mullins

7. Interviews of Lois Remely and Kelley Mullins: Lois was interviewed for City Parks and Recreation Advisory Board and Bike Brighton Sub-Committee. David McWilliams motioned to approve and refer Lois Remely to City Council for approval of her to be on Parks and Recreation Advisory Board as the Bike Brighton Sub-Committee Representative. Stephanie Brown seconded. Motion Passed 7-0. Awaiting approval from Brighton City Council.

Kelley Mullins was interviewed for the Bike Brighton Sub-Committee. Motion to approve Kelley for Bike Brighton Sub-Committee by David McWilliams Lisa Snyder seconded the motion. Motion Passed 7-0. Kelley's first Bike Brighton meeting will be November 3, 2022.

8. Discussion of funds from the sale of the Denver Broncos: Kyle Sylvester discussed the amount and the areas to be funded.

- Amount of \$454,084.93 are the funds given to the City of Brighton from the sale of the Denver Broncos
- Recreation Center Playground (small playground behind the rec. center).
- 27J Funds for youth programs.
- Grants to outside youth agencies (baseball, football, soccer, basketball, volleyball, etc.)

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- City of Brighton Youth Commission.
 - Planning a discussion with City Manager Michael Martinez on where funds will go and ear marking the funds for certain programs.

9. Discussion of Park Security: Kyle Sylvester discussed the plan for the security of the many parks throughout the city.

- Restroom maintenance after vandalism cost the City of Brighton a lot of money. Security Company would possibly cost around \$100,000.00 annually, this is a lot of money. However, it could save on maintenance and replacing of items in the long run it could turn out to be much more cost effective.
- Looking to hire a security company to check twice per night all twenty-two park restrooms.
- Hours would most likely be from 10:00PM until 6:00 or 7:00AM.
- These would be unarmed security officers.
- Working with the Police Department for any recommendations.
- Proposal should come in the next few weeks.

10. Report of Bike Brighton Sub-Committee Accept the September 1, 2022, Bike Brighton Minutes. – David McWilliams presented:

- Minutes were missing from the packets. Board approved minutes.
- David McWilliams discussed positive Full Moon Bike Ride Season.
- Last ride was cancelled due to weather.
- Stephanie Brown made comment that the temporary bike trail on Tower Road from Bromley to Southern is very nice.

11. Report of District Plan Commission:

Kyle Sylvester

- Farm to Table dinner at the Waymire Dome produce from local farms. Presentation with what has been accomplished over the past 10 years. Adam Kniss was guest of honor.
- Land acquisitions for the 116 acres and conservation fund hopefully these will be wrapped up in the first quarter of 2023.
- Wayfinding signs around town names on the plaques and directional signs for farms.

12. Tree Board:

Kyle Sylvester reported on the Tree Board.

- Trees Purchased through The Colorado Tree Coalition to sell trees back to the community. About 120 trees for sale. No longer using PayPal to many fees. Finance department is working on a new pay button hoping to get this figured out in the next few weeks, so trees can be sold.
- You order trees now and you will get them in April 2023.

13. Cemetery:

Rhiannon Natali

- Service numbers: August 17 services; September 13 services; October 9 services. November as of November 2, 2022, we already have 10 scheduled.
- In August we had 19 trees down. Cemetery workers removed 4 trees and the remaining were removed by contractors.
- There are three stumps that need to be ground down, there are headstones that need to be moved. Also, there was an old pipe that was a gas line that is abandoned, but we needed to wait to see what the pipe was.
- In October roots were removed, ground was leveled, headstones were put back into place, and seeding was done. Will see how well the seed took in the Spring.
- The timeframe that it took to get these trees removed, stumps ground down, and roots removed varies from tree to tree.
- Four trees were replanted and another four should be done this week (week of November 1st, 2022) by the city Forester.
- Fall sod was laid out on 48 graves 33 at Elmwood and 15 at Fairview.
- Blow outs were done at Fairview on October 29, 2022. Elmwood blowouts were done on Tuesday and Wednesday November 1st and 2nd.
- Trash Cans were donated by Walt Tokunaga there are enough to replace the trash cans at Elmwood and Fairview Cemeteries.
- VFW volunteered to place flags on Sunday November 6, 2022, for the graves of Veterans in the cemetery. They will pick up the flags on November 12th or 13th.
- Sculptures were set at Colorado Park and Water Tower Park. There are still a few more to be set. "Hop to It", "Eternal Flame" (will be at the Elmwood Cemetery). Gary is asking for one more plaque for the "Bobcat"
- Council approved Pioneer Cemetery to be Historic.
- Wreaths Across America wreath laying will take place on December 17, 2022, at 10 AM. The cutoff to donate for a wreath is November 30th, 2022.

14. Reports:

Chairperson Cory Moul: None

Members: None

City Council:

- Fields look beautiful with the artificial turf
- Wonder how it is to play on. Comment Cory Moul stated it plays like grass infield and has a more consistent hop.
- Only problem is the heat playing on them they get extremely hot. Some of the poles melted (softball poles bent). Trying to find a solution. Makes life easier with the prep. Working on punch list to finalize a few things.
- Scoreboards up at Pawlowski Fields
- Tournaments are increasing. Already 30 weekends have been reserved.
- City is getting economic revenue from the fields with the increase in tournaments restaurants, fast food, retailers, hotels etc.

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- Talk of K-Mart property and future of turning land into fields.
 - Pioneer Cemetery mentioned. 18 people are supposed to be buried there. Burials are no longer allowed in this cemetery.

School Board Representative Charles Flores:

- Fall weed control over the school district properties.
- Seeding of 7 or 8 baseball fields.
- Fall leaf clean up around buildings.
- Training classes over the winter
- Pesticide applicator preparation classes start November 3, 2023
- Snow Removal readiness.
- Three CT centers in progress around high school, looking to open at the beginning of school year August 2023

Youth: None

Staff:

Jeffrey:

- Special Events lately Barktoberfest event was a bust because of the weather. The positive is that people were interested in the event and with the right weather there is potential for the event to be very big. Dogs, music, beer and food trucks. Looking to have the event at the end of August next year event is held at the Adult Sports Complex. Event started name started as Wolf Stock, then this year it was going to be in late October changed name to Barktoberfest.
- Trunk or Treat was brought back had been cancelled previous years due to Covid. Had about 700 to 800 people. Everyone is doing this now. We will be reevaluating if Recreation Center still needs to do this since there were 6 or 7 other venues who were doing a similar event on the same day.
- Second Halloween Event was Splashing Pumpkins in the pool area. Not meant to be a large event, had a good turnout. Event will be done again.
- Turkey Trot is coming the Saturday before Thanksgiving which will be on October 19, 2022, this year. This is our biggest event.
- Project software change over in about a week and a half. Soft opening and live and roll out. Recreation software to manage memberships, registration for programs, and daily pass sign up, RecTrac is what we are in now. Internal/and online registration it will be more user friendly. When it rolls out the first day or two the public will get in free as we work through learning the software. Looked at transferring information over from old system to new this did not make sense you would be dealing with the same corruption from the old system of duplicate households and such. The downside is that families will have to set up their households into the new system, we may receive some push back as you always do when you introduce something new.
- Capitol projects for next year there are a couple. Getting bids out on resurfacing of the Oasis Pool, this will be our biggest project in 2023

around \$500,000.00. Need to get on schedules now for next year. Can get bids out now however, the work cannot get started until 2023 because the funds are for that budget year. It needs to be done and hope to have completed by opening day which is Memorial Day 2023. \$1000.00 spent on Flex Seal with staff buying out Flex Seal from stores in Brighton. They used this to fix the cracks to get through the 2022 season. Great resourceful solution, however, the pool does need resurfaced.

Mark:

- Bicycle Pedestrian Multimodal bid has gone out. RFP's will be turned in then interviews will take place on November 18, 2022. Take to the City Council at the December 20, 2022, Council meeting.
- Speer Canal trails working with the last developer.
- Bike Brighton new events will bring information to next meeting.
- Lois Remely approved by PRAB. The application will go to City Council for approval. After her approval, then we will have a full sub-committee again.
- Brian Blehm who has served 2 years is resigning his last meeting will be December 1, 2022. Kelley Mullins will come in to take his place her first meeting will be on November 3, 2022
- Eye for Art this Friday at City Hall 6PM-8PM
- Working with Art committees. Wells Fargo wall waiting to make an agreement with City and Wells Fargo to get a mural on this wall. Wells Fargo had to install an external wall to the building. Mural will not be done by Tree Lighting Ceremony. Hopefully in the Spring the mural will be up.

Kyle Sylvester:

- Foundry's Plaza should have the security fencing and last cement pouring of trellises done by the Saturday December 3, 2022, Tree Lighting Ceremony.
- Rec Center has fencing around it they are installing irrigation. This is on track to be completed by the end of the year.
- Fencing around Pond is because seeding around the perimeter of the banks once this starts to take the fence will come down. They just want to give the seed a chance to take. Fish are in the pond they have stocked it. Will restock again in the Spring.
- Basketball and Pickleball courts had delays because of concrete 30 days to cure before the striping can occur. Should be able to get the striping done in the Spring.
- Sculpture back up behind La Estrellita.

15. Future Agenda Items:

- Kyle Sylvester Scrapbook presentation starting 1958 to the late 1980's
- Dora will be catering Mexican Food for the December meeting.
- Everyone else can bring desserts for December meeting

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- 2 grant projects in process hoping for approval. The first is a grant for tree planting which is done by students in the community. The second is agreement with Cherry Meadows Development that once they rich 75 homes they would get a park put into their development.
 - Bike Brighton Sub-Committee 2023 Events

16. Dates to remember:

- Turkey Trot Saturday November 19, 2022
- PRAB meeting Wednesday December 7, 2022
- Tree Lighting Ceremony Saturday December 3, 2022
- Festival of Lights Parade Saturday December 11, 2022
- Wreaths Across America Saturday December 17, 2022

17. Adjournment: Cory Moul adjourned meeting at 6:45 PM