



Approved as Presented
500 S. 4th Avenue, Brighton, CO 80601

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1st Floor at City Hall, 500 South 4th Avenue, Brighton, Colorado.

DATE: September 21, 2023

Call to Order/Pledge of Allegiance: Commissioner Hodge called the meeting to order at 6:02 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum:

Commissioners Present: Dick Hodge, Jo Pinto, Valerie Cooper, Amber Robbins, Toni Kile, Ann Taddeo, Kat Lewis

Commissioners Absent: Mardita Murphy (Excused), Diana Hernandez

A quorum was determined.

Staff Present: Shannon McDowell, Emma Lane, Jordan Kowalenko, Bill Armstrong, Nooreen Ebrahim

Others Present: Tim Watts, Mary Tuleja, Dana Johnson, Sophia Imperioli, Barbara Heumann

Seating of Alternates: Motion to seat Commissioner Lewis by Commissioner Hodge. Motion carries.

Elections: The roles of Chairperson and Vice-Chairperson were up for election. Motion to nominate Commissioner Murphy as Chairperson was made by Commissioner Robbins. Commissioner Hodge called the Commission to recess to get nomination consent from Vice-Chair Murphy. Commissioner Murphy did not consent to nomination for Chairperson but did consent to nomination for Vice-Chairperson. Commissioner Lewis nominated Commissioner Kile as Chairperson. Chairperson Kile gave consent for nomination. No other nominations were made. Motion to elect Commissioner Kile as Chairperson by Commissioner Robbins. Second by Commissioner Cooper. 6-0, motion carries. Commissioner Robbins nominated Commissioner Murphy as Vice-Chairperson. No other nominations were made. Motion to elect Commissioner Murphy as Vice-Chairperson by Commissioner Hodge. Second by Commissioner Pinto. 6-0, motion carries.

Approval of Agenda:

Motion to approve the agenda by Commissioner Cooper. Second by Commissioner Lewis. Motion Carries.

Approval of Minutes for June 15, 2023:

Motion to approve the minutes for June 15, 2023, as distributed, by Commissioner Robbins. Second by Commissioner Hodge. Motion Carries.

Consent Agenda:

No Consent Agenda

Public Comment:

No Public Comments

Public Hearing:

No Public Hearing

Reports / Presentations:

Committees:

No updates.

Staff:

Emma Lane

Grants & Surveys:

Walnut Grove:

Five 1403 surveys are being conducted in this neighborhood. Will continue to conduct surveys with the goal being defining this area as a Historic District.

Cannery:

Architect meeting with property owner for walkthrough.

Historic Properties and Referrals:

141 S. 3rd Avenue:

Submitted documentation for designation and 1403 survey is being completed.

245 S. 8th Avenue:

Completed 1403 survey. Waiting for the owner's action.

29 N. Main Street:

No updates.

109+111 E Bridge St.

COA completed/approved.

Other Business:

HPC Code Updates: Staff have been working on updating all three of the codes regarding Historic Preservation. These will come to the HPC after internal review.

Staff:

Bill Armstrong

Museum Updates:

Engagement & Marketing:

Children – 4; Adult – 55; Senior – 26; and Event – 141

Research Requests – 7

Facebook/Instagram –

Three posts went out on Wednesday at noon. Followers on Instagram are at 390 and on Facebook there are 1,493 followers.

Collection:

No update.

Volunteers:

Year to date volunteer hours: 527.75. Month to date: 58.5.

Exhibit & Interpretation/Outreach/Education:

Military exhibit in partnership with the National Military Museum of the Rockies.

Funding:

The military exhibit will be funded by the BCAC Grant.

Expansion:

No update.

Commissioner Hodge and Commissioner Pinto

Saving Places on the Road:

Commissioner Hodge and Commissioner Pinto presented and discussed photos from the conference they attended in August.

Unfinished Business:

None.

New Business:

Chamber of Commerce Mural Request:

Staff and the Commission watched a presentation and engaged in an open conversation regarding the mural proposed by Natalie Cummings, the CEO/President of the Greater Brighton Chamber of Commerce and Tourism Bureau. Natalie requested that the HPC contribute \$10,000 to help fund the \$150,000 project. Motion to fund the full request by Commissioner Pinto. Second by Commissioner Lewis. 6-0, motion passes.

COA/Demolition Review Committee Member Appointment: Chairperson Kile in their new role will be a committee member of the COA/Demolition Review Committee and is allowed to appoint a second committee member. Vice Chairperson Murphy was appointed as committee member, and Commissioner Robbins was selected as alternate.

Collections Policy Amendment: Bill Armstrong presented the amendments to be made to the current Collections Policy and explained how they will impact the museum staff and their processes. Motion to approve the amendments by Commissioner Pinto. Second by Chair Kile 6-0, motion passes.

Creation of Museum Committee and Dissolution of Collections Committee: The Museum Committee would consist of one or more Commissioners from the HPC, museum volunteers familiar with collection, and Bill Armstrong with oversight from the Community Development Director. This Committee will replace the Collections Committee. Motion to Create the Museum Committee and dissolve the Collections Committee by Commissioner Robbins, second by Commissioner Pinto. 6-0, motion passes.

Museum Committee Appointment(s): The Commission discussed nomination of a HPC member to serve on the Museum Committee. The nominee from the HPC is Commissioner Robbins. Motion to appoint Commissioner Robbins to the Museum Committee by Commissioner Pinto. Second by Commissioner Lewis. 6-0, motion passes. Nomination of museum volunteers Barbara Teumann, Dana Johnson, Mary Tulje, and Sophia Imperioli as Museum Committee members. Motion to appoint four museum volunteers to the Museum Committee by Commissioner Pinto. Second by Commissioner Robbins. 6-0, motion passes.

HPC to Identify Items for Next Meeting

Brick award nomination(s).

Additional Comments:

The Commission congratulated Chairperson Kile.
The Commission thanked the museum volunteers.

Announcements:

Other Events –

State Historical Fund Grants are due 10/2. Non-competitive grants are accepted on a rolling basis.

CLG Webinar: CLG Grants on 10/18 at noon (online) Learn how to prepare a successful grant application. CLG

Webinar: Compass on 11/15 at noon (online) Learn how to navigate the State's cultural resource database.

CLG Webinar: Historic Contexts on 12/6 at noon (online) Learn about historic context studies and how these help with future preservation efforts.

CLG Grant applications open on 10/1 and are due on 1/16/24.

Adjournment:

Motion to adjourn at 7:50 p.m. by Commissioner Hodge. Second by Commissioner Lewis. Motion carries.

Next Meeting:

October 19, 2023

Submitted by,
Nooreen Ebrahim