

**City of Brighton  
Bike Brighton Sub-Committee  
September 30, 2021**

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
1. Call to order		<b>Norm Brown called the meeting to order at 6:04pm.</b>
Roll Call	<p>Members Present: Brian Blehm, Norman Brown, Katya Missaghi, David McWilliams, and Phil Doerner (6:15 P.M. Arrival)</p> <p>Staff Present: Mark Heidt</p> <p>Members with Excused Absence: None.</p>	
2. Approval of Agenda/Changes to the Agenda		<p><b>Motion to approve agenda made by David McWilliams and seconded by Katya Missaghi</b></p> <p><b>Vote: 4-0</b></p> <p><b>Motion Carried</b></p>
3. Approval of June 23, 2021 Minutes		<p><b>Motion to approve June minutes made by David McWilliams seconded by Brian Blehm.</b></p> <p><b>Vote: 4-0</b></p> <p><b>Motion Carried</b></p>
4. Public Comment	None	<b>No Action</b>

5. Email from Brian Poteet	<ul style="list-style-type: none"> <li>Email was Read by Mark Heidt. Brian Poteet expressed sincerest appreciation for service award he received.</li> </ul>	<b>No Action</b>
6. Need for Two Bike Brighton Members Discussion	<ul style="list-style-type: none"> <li>Send out email to Full Moon Bike Ride Participants.</li> <li>Katya Missaghi will send email to Mark Heidt that she needs the Bike Brighton Logo.</li> <li>Katya Missaghi will make a flyer and send to Mark Heidt. Mark will send the flyer to Brian Blehm. Brian will post on Facebook.</li> <li>Flyer will be posted also at the Brighton Recreation Center.</li> </ul>	<b>No Action</b>
7. Changing of Meeting Dates for November and December	<ul style="list-style-type: none"> <li>Phil Doerner entered meeting at 6:15 P.M</li> <li>Change meeting date from November 24, 2021 to November 17, 2021, due to Thanksgiving Holiday.</li> <li>Change meeting date from December 22, 2021 to December 15, 2021, due to the Christmas Holidays.</li> </ul>	<b>Motion to approve changing of November and December meeting dates made Katya Missaghi. Seconded by Brian Blehm.</b>  <b>Vote: 4-0</b>  <b>Motion Carried</b>
8. Review of events from July-September	<ul style="list-style-type: none"> <li>All Events went well.</li> </ul> <p style="text-align: center;"><b><u>Suggestions for next year's events</u></b></p> <ul style="list-style-type: none"> <li>Use "Map My Ride" to access ride trails.</li> <li>Bullet points on a safety checklist to be read to riders before each group starts their ride read by Bike Brighton Committee.</li> </ul>	<b>No Action</b>

	<ul style="list-style-type: none"> <li>• Move event to 6:15 P.M. Take a Survey of the riders.</li> <li>• Have three groups of riders.</li> <li>• Use Explorers to help at event.</li> </ul> <p><b><u>Bike Rodeo event suggestions</u></b></p> <ul style="list-style-type: none"> <li>• Larger size bike rodeo course for better maneuvering by smaller children.</li> <li>• Shorter signs for children to be able to read them. Streets can work on signage during winter hours for next year's event. Streets Depart. will need the signage criteria.</li> <li>• Extra bikes for riders who do not bring their own bikes. Second Chance Bike Shop brought bikes for this year's event.</li> <li>• Prizes not claimed by winners were given to the Brighton Police Dept., prizes were given to a good home by the Brighton Police Dept.</li> </ul> <ul style="list-style-type: none"> <li>• Homework, ride and route ideas. <ul style="list-style-type: none"> <li>• Mark Heidt will speak to the Brighton Police Dept. about their concerns and likes about the routes.</li> <li>• Committee members to bring a list of ideas for ride rules and expectations for each group of riders.</li> <li>• Committee members to bring a list of routes ideas for 2022 rides.</li> </ul> </li> </ul>	
9. Parade of Lights Discussion	<ul style="list-style-type: none"> <li>• Final vote next month. Whether or not the committee will participate in Parade of Lights, and if any giveaways will be given at the event.</li> </ul>	<b>No Action</b>

10. Bike Rack Mapping Discussion	<ul style="list-style-type: none"> <li>• Move forward on this take a trip around the City of Brighton to map more of the bike racks.</li> <li>• Next summer take a field trip to Arvada and Fort Collins.</li> </ul>	<b>No Action</b>
11. Park & Recreation Master Plan Discussion:	<ul style="list-style-type: none"> <li>• Discussed</li> <li>• Mark Heidt informed members of where they can go over the Master Plan on the City of Brighton website.</li> <li>• Norm Brown would like the committee to look over pages 29-31 of the Master Plan and email him with specific network and bike path recommendations.</li> </ul>	<b>No Action</b>
12. Review Maps for Updates	<ul style="list-style-type: none"> <li>• Discussed Maps and evaluating the maps.</li> <li>• Routes and purposes rating for missing links with respect and parks and recreation master plan and what is to be on the ground.</li> </ul>	<b>No Action</b>
13. Budget Review of 2021	<ul style="list-style-type: none"> <li>• Fix-it station.</li> <li>• Cinna-Brew appreciation to Barr Lake State, Brighton Police, Streets and Parks who helped out the committee. Along with Thank you notes signed by the committee members.</li> <li>• Remaining funds to purchase giveaways for the next year 2022.</li> </ul>	<p><b>Motion by Brian Blehm to spend funds on Fix-It-Station. Cinna-Brew cinnamon rolls, and giveaways. Seconded by Norman Brown.</b></p> <p><b>Vote: 5-0</b></p> <p><b>Motion Carried</b></p>
14. Upcoming Events	<p><b><u>Bike Brighton Meetings</u></b></p> <ul style="list-style-type: none"> <li>• November 17, 2021</li> <li>• December 15, 2021</li> </ul> <p><b><u>Calendar Dates and Events</u></b></p> <ul style="list-style-type: none"> <li>• Parade of Lights December 11, 2021</li> </ul>	<b>No Action</b>

<p>15. Next Agenda Items</p>	<ol style="list-style-type: none"> <li>1. Call to Order/Roll Call</li> <li>2. Approval of Agenda/Changes to Agenda</li> <li>3. Approval of Minutes (September 30, 2021)</li> <li>4. Public Comment</li> <li>5. 2022 Full Bike Ride and Route Discussion</li> <li>6. Update of Bike, Pedestrian, and Multimodal Master Plan Visioning</li> <li>7. Thank You Notes Barr Lake State Park, Police, Streets, and Parks</li> <li>8. Vote on Parade of Lights</li> <li>9. Vote on Fix- IT-Station Location</li> <li>10. Upcoming Events <ul style="list-style-type: none"> <li><b><u>Bike Brighton Meeting</u></b> <ul style="list-style-type: none"> <li>• November 17, 2021 (Police Report on Rides and Review Maps)</li> <li>• December 15, 2021 (Bike, Pedestrian, and Multimodal Master Plan RFP Update)</li> </ul> </li> <li><b><u>Calendar Dates and Events</u></b> <ul style="list-style-type: none"> <li>• Parade of Lights, December 11, 2021</li> </ul> </li> </ul> </li> <li>11. Next Agenda Items</li> <li>12. Adjournment</li> </ol>	<p><b>No Action</b></p>
<p>16. Adjournment</p>		<p><b>Motion made to adjourn meeting at 7:52pm made by Norman</b></p>

	<ul style="list-style-type: none"><li>• Pot luck suggested for December 17, 2021 meeting all committee members will bring a dish for the pot luck.</li></ul>	<p><b>Brown seconded by David McWilliams</b></p> <p><b>Vote: 5-0</b> <b>Motion Carried</b></p>
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