



**500 S. 4th Avenue, Brighton, CO 80601**

**Approved as Presented**

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1<sup>st</sup> Floor at City Hall, 500 South 4<sup>th</sup> Avenue, Brighton, Colorado.**

**DATE: June 15, 2023**

**Call to Order/Pledge of Allegiance:** Chair Naumann called the meeting to order at 6:06 p.m. followed by the recital of the pledge of allegiance.

**Roll Call/Establish Quorum:**

**Commissioners Present:** Mr. Sage Naumann, Mr. Dick Hodge, Ms. Jo Pinto, Ms. Valerie Cooper, Ms. Amber Robbins, Ms. Toni Kile, Ms. Ann Taddeo

**Commissioners Absent:** Ms. Mardita Murphy (Excused), Ms. Kat Lewis (Excused), Ms. Diana Hernandez

A quorum was determined.

**Staff Present:** Ms. Shannon McDowell, Ms. Emma Lane, Ms. Jordan Kowalenko

**Others Present:**

**Seating of Alternates:** Motion to seat Ms. Robbins by Commissioner Hodge. Second by Commissioner Pinto. Motion carries.

**Approval of Agenda:**

Motion to approve the agenda by Commissioner Pinto. Second by Commissioner Kile. Motion Carries.

**Approval of Minutes for May 18, 2023:**

Motion to approve the minutes for May 18, 2023, as distributed by Commissioner Robbins. Second by Commissioner Kile. Motion Carries.

**Consent Agenda:**

Motion by Commissioner Pinto. Second by Commissioner Kile. Motion carries.

**Public Comment:**

No Public Comments

**Public Hearing:**

No Public Hearing

**Reports / Presentations:**

**Committees:**

Ms. Kile presented the minutes and discussion items for the Gala and the Rock-A-Billy events. The Commission engaged in an open conversation about how the Gala went and what modifications should be made for next year.

**Staff:**

**Emma Lane**

**Grants & Surveys:**

***Cannery:***

No updates.

**Historic Properties and Referrals:**

***141 S. 3<sup>rd</sup> Avenue:***

Ms. Kile is interested and conducting research to designate her home.

***405 S. 4<sup>th</sup> Avenue:***

Staff has provided documents to the residents interested nominating their house. Once the paperwork is complete, the nomination will be brought before the HPC.

***29 N. Main Street:***

A COA has been submitted for a sign on this property.

**Other Business:**

***HPC Code Updates:*** Staff has been working on updating all three of the codes regarding historic preservation. These will come to the HPC soon.

***HPC Trainings:*** No updates.

***Watchlist:*** No updates.

**Staff:**

**Bill Armstrong**

**Museum Updates:**

***Engagement & Marketing:***

Children – 3; Adult – 13; Senior – 2; and Event – 44

Research Requests – 3

Facebook/Instagram –

Three posts went out on Wednesday at noon. Followers on Instagram are at 380 and on Facebook there are 1,396 followers.

***Collection:***

BJAA members are scanning photos to a permanent collection and identifying individuals in the photos. Bromley dress has been cleaned and will be displayed in the fall.

***Volunteers:***

Year to date volunteer hours: 332.5. Month to date: 58.5.

***Exhibit & Interpretation/Outreach/Education:***

Private military exhibit comes to 2<sup>nd</sup> floor of HCH, new “early Pioneer Brighton” research and lecture developed, 2 BJAA members have met with staff regarding interviews for the memory project.

***Funding:***

Rich met with Kiwanis and proposed an education grant project and the BCAC grant is under legal review.

***Expansion:***

No update.

**Unfinished Business:**

None.

**New Business:**

***COA/Demolition Review Committee:***

Staff and the Commission engaged in an open conversation regard the specific tasks of the committee. Motion to nominate Commissioner Kile to lead the committee by Commissioner Naumann. Second by Commissioner Robbins. Motion carries.

***HPC to Identify Items for Next Meeting:***

Commissioner Kile suggested picking a date, time, and theme for next years’ Gala event.

**Additional Comments:**

Commission Hodge suggested exit interviews for HPC members that have served their terms and documenting oral histories on the City of Brighton website. Ms. McDowell asked that Commissioners consider who will be attending Saving Places on the Road so that everyone can plan accordingly for the event.

**Announcements:**

***Other Events –***

[CLG Webinar: National Park Service Grants as a CLG Benefit-6/21](#)

[Best Practices: A Practitioners Guide to an Effective Local Preservation Commission-6/29](#)

Twilight Talk @ Black Cemetery-7/14

City BBQ-7/20

[Saving Places On The Road-8/25-8/26](#) in La Junta

**Adjournment:**

Motion to adjourn at 7:12 p.m. by Commissioner Pinto. Second by Commissioner Kile. Motion carries.

**Next Meeting:**

August 17, 2023

Submitted by,  
Jordan Kowalenko