



**500 S. 4th Avenue, Brighton, CO 80601**

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, Brighton, Colorado held a Virtual Meeting at: <https://us02web.zoom.us/j/82018695927>**

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**DATE: September 10, 2020**

**Call to Order/Pledge of Allegiance:** Chairman Sara Dawson called the meeting to order at 6:02 p.m. followed by the recital of the pledge of allegiance.

**Roll Call/Establish Quorum: Commissioners Present:** Sara Dawson, Dick Hodge, Catherine Johnson, Mardita Murphy, Sage Naumann, Jo Pinto and Mark Humbert

**Commissioners Absent: (Excused)** (Unexcused)

**Staff Present:** Kim Bauer, Brianne Schreck and Sheryl Johnson

**Others Present:** Natalie Hoel

**Swearing in of Mardita Murphy:**

City Clerk, Natalie Hoel, swore in Mardita Murphy as a Professional Commissioner.

**Seating of Alternates:**

There were no alternates to seat.

**Approval of Agenda:**

Motion to approve the agenda as presented by Commissioner Humbert. Second by Commissioner Naumann. Motion Carries.

**Approval of Minutes for August 13, 2020:**

Motion to approve the minutes for August 13, 2020 as distributed by Commissioner Murphy. Second by Commissioner Hodge. Motion Carries.

**Consent Agenda:**

No Consent Agenda Items

**Public Comment:**

None

**Reports / Presentations:**

None

**Committees**

There were no reports from the committees.

**Staff - Kim Bauer**

***GRANTS & SURVEYS:***

**Kuner Row Properties Survey Grant** – Carl McWilliams, the Consultant for Cultural Resource Historians, LLC came to the museum to do research for the survey. The letters that will be sent to the residents in the survey area are being drafted. The PIO Team will put a video release out on the survey area. The Press Release drew a lot of publicity about this area. Staff will continue to update the Commission on the survey. Staff would also like to introduce Carl to the Commission. If the Commission has any information or records of this area, they can then share them with Carl.

#### ***HISTORIC PROPERTIES AND REFERRALS:***

**8 N. Main – Sign Certificate of Appropriateness** – The COA is for a sign to replace the existing illuminated channel letter sign with a similar illuminated sign. Staff is currently waiting for a resubmittal, as the type of sign that was originally submitted did not meet the guidelines for the Downtown Historic District. Staff asked that the sign reflect the other signs in the district. Staff is able to review the COA for lower tier items but if there were to be a major change, it would require a review by the Commission.

**Farmlore North – Filling 1** – This property is located at 15300 E. 144<sup>th</sup> Avenue. They have applied for the Final Plat. Staff has requested that a 1403 form be completed for this property as part of the development. There has been no update or additional information submitted at this time.

#### ***OUTREACH STATISTICS:***

**August 2020** –

Facebook had 124 page views; 2,470 post reaches; and a total of 962 page likes. Instagram has a total of 133 followers and a reach of 1,837. The Digital Walking Tour of the Downtown Historic District for the month of August had 77 visitors. The Historic Splendid Valley Tour for August had 255 visitors. The Growing History: Brighton City Museum Blog for August had 35 users in 53 sessions with 83 page views. It was suggested to run ads on Facebook promoting Instagram. The use of hashtags is also beneficial. Historical pictures can also be tagged. Commissioner Hodge stated that there is a guy in Ft. Lupton that posts new pictures every week and he would look into the possibility of linking those pictures into our Facebook. This would be a good outreach also. There may be more traffic if some of the parameters was dropped. The following for Facebook and Instagram is different. Staff will continue to work to create more traffic on the social media sites.

#### ***OTHER UPDATES:***

Ms. Bauer did a virtual talk to EVAC via Zoom on the virtual Downtown Walking Tour on September 2<sup>nd</sup>. She will be working with Inglenook to do a tour of the Historic Splendid Valley as she did with the Historic Downtown District. This will happen in late September. Staff has been working on the virtual tour of all the buildings that are on historic registers and are about 60% done. An invite will be sent out for the September 26<sup>th</sup> Dedication at the Foley Farm. We have received the bronze plaque for the Foley Barn that will be installed prior to the event. The Commission will be welcome to attend. Elmwood Cemetery will be hosting the Cemetery Walk again this year on October 3<sup>rd</sup>. If anyone is interested in participating, they can let staff know.

Ms. Bauer asked Commissioner Pinto if she would be willing to proof the write up for the Historic Buildings tour. Betty Stephenson was contacted to do an interview and she is very excited. Commissioner Pinto and Andy Bergey, Media Services for the City of Brighton, will go and do the video interview. Betty would like to do the interview soon. Betty wrote an article for the Brighton Standard Blade and it would be good to have this as well. Betty was interviewed for Local Color by Allison Lockwood previously. Staff will work to pull all of these media articles together before the interview.

Ms. Bauer gave a brief update about the museum and that the space that was the Chamber of Commerce's, the Historic Museum may be able to occupy this space. The museum is losing the storage space on the third floor. This will allow all of the collectibles to be in one area instead of two. Everything will then be under lock and key. The callbox is going to be removed at Historic City Hall so visitors will just be able to walk-in. Some concerns are regarding the temperature control of the items that need to be preserved. Right now, there is very little temperature control. Not all of the details are finalized and Ms. Bauer should have more information in the future.

#### ***MUSEUM UPDATES:***

- The museum is still requiring reservations for researchers to come in. The reservations are available through the Eventbrite site. The researchers still have to reserve time slots as well.
- The museum hosted members of the District Plan Commission on Saturday, September 5<sup>th</sup>. They gave a lot of positive feedback.

- Some portable museum panels and vertical signage about the Historic Splendid Valley exhibit will be displayed at Berry Patch Farms in October during their Family Farm Field Trip Event. Staff is working on getting the portable panels.
- Ms. Schreck and Commissioner Dawson are preparing the proposal for Arcadia Publishing for a possible new book on Brighton History.
- Ms. Schreck has created a program curriculum entitled “Would You Settle Here?” for students in the 4<sup>th</sup> to 6<sup>th</sup> grades. She sent the program curriculum to teachers in the 27J School District. The program includes a PowerPoint presentation and worksheets. Three teachers have already reached out to use the program.
- AASLH StEP’s mission and governance are currently being reviewed by legal. Staff is working on the audience and marketing plan pieces. The goal is to complete three of the StEP’s this year.
- Museum visitor’s year to date totals 404. Ms. Schreck will be doing a WWII Internment talk for EVAC on September 23<sup>rd</sup>. She will also be doing a talk in October. Commissioner Hodge asked if there would be a link for the talks and if it could be shared. On the virtual visit side in August, there were 8 visitors viewed the exhibits. There were 2 visitors that viewed the Bromley Family. The Armory Paintings had a total of 65 visits.
- Commissioner Hodge stated that he got some signs from Jim Jaeger’s shoe store. He also had 3 older plan books.

### **Unfinished Business:**

#### ***2020 Budget***

Staff has made some purchases during August. There is still \$1,300 in conferences if anyone is interested in doing the virtual conferences.

#### ***Update of Goal #1 – Continue and Expand the Oral Histories Project***

History Colorado suggested a certain type of recorders to use for the oral history recordings. Staff will also get speakers and headphones to go with the recorders for the oral histories. Ms. Schreck will check them out and if it works well, another one will be purchased. Ms. Schreck was going to reach out to Ms. Fujimoto to interview her and have her share her story. Staff would like to get a few more people to interview and suggested that each commissioner find at least one person to interview. Commissioner Hodge suggested interviewing Bud Scott. Commissioner Murphy said that she has reached out to Bud Scott but did not get a response so she will try again. Commissioner Hodge stated that Sue Corbett at EVAC might have some ideas of who to interview also.

#### ***Update of Goal #2 – Ways to Develop Storytelling***

Tours – Currently the tour for the Historic Building tour is being compiled. Other tours could be put together if anyone has any ideas.

Educational Partnerships – The program on “Would You Settle Here” completed by Ms. Schreck would be a good example of an educational partnership.

Social Media – Currently there is about 1,000 people following the Historic Preservation Museum on the current social media platforms that staff has been using. More social media ideas can be developed.

Currently Ms. Bauer is working on a list of addresses for properties along 4<sup>th</sup> Avenue to see if there is any interest in landmarking their properties. Ms. Bauer will send out the list to the commissioners to review. A letter would be drafted and sent to them that will include basic information.

### **New Business:**

There was no new business.

### **Additional Comments:**

Commissioner Humbert stated that someone from the Commission should sit on the committee for the 100<sup>th</sup> Anniversary of the Armory. The time commitment would be once a month for the rest of this year and next year. Information is being gathered about the Armory. If anyone has any ideas or suggestions, they should talk to Commissioner Humbert. Staff is also welcome to be a part of the committee.

Commissioner Humbert said that there would be a walk-through of the Founder’s Plaza. A mural is going to be put on the north side of the bank. This would be a good opportunity to have something that would represent the founders of Carmichael and Strong. Ms. Bauer stated that she had an opportunity to talk to the Arts Committee about the mural. The Public Art Committee meets on the last Tuesday of the month at 11:30 am. The next meeting is on September 29<sup>th</sup>

at Historic City Hall in the Heritage Room. Commissioner Dawson said that she could maybe go. The mural could represent the bicycle race, the opera house or something else from the early downtown.

Jim's Shoes is closing soon and this may be an opportunity to get some museum items.

**Adjournment:**

Motion to adjourn at 7:28 p.m. by Commissioner Dawson.

**Announcements:**

- CLG Training Webinars – 9/16, 9/23, 10/7 & 10/21 at 12:00 pm
- Foley Farm Barn Dedication – September 26<sup>th</sup> at 10:30 am
- Dick & Mary Hodge Memorial Dedication – September 26<sup>th</sup> at 4:00 pm – Memorial Parkway
- Cemetery Walk – Elmwood Cemetery – October 3<sup>rd</sup> at 1:00pm, 2:15 pm or 3:30 pm – have to reserve timeslot
- PastForward 2020 Virtual National Preservation Conference – October 27 – 30, 2020
- Saving Places Conference – Virtual – Wednesday, February 10 – Friday, February 12, 2021

All Commissioners are required to take training and these are some good opportunities to complete that requirement. The PastForward Conference early bird registration is till October 7<sup>th</sup> and is \$110. After that, the rate will go to \$150. This will be a virtual conference this year. The Saving Places Conference is a good conference to attend and will be virtual in 2021.

**Next Meeting:**

October 8, 2020

(Following the meeting, it was determined that there would be some Commissioners absent from the October meeting and that we should cancel the October meeting).

November 12, 2020

Submitted by,  
Sheryl Johnson