



500 S. 4th Avenue, Brighton, CO 80601

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, Brighton, Colorado held a Virtual Meeting at <https://us02web.zoom.us/j/86584766275>
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Webinar ID: 865 8476 6275**

DATE: May 14, 2020

Call to Order/Pledge of Allegiance: Chairman Sara Dawson called the meeting to order at 6:09 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum: Commissioners Present: Sara Dawson, Dick Hodge, Catherine Johnson, Mardita Murphy, Sage Naumann, Jo Pinto and Mark Humbert

Commissioners Absent: (Excused) (Unexcused)

Staff Present: Kim Bauer, Brianne Schreck and Sheryl Johnson

Others Present: None

Seating of Alternates:

There were no alternates to seat.

Approval of Agenda:

Motion to approve the agenda as presented by Commissioner Hodge. Second by Commissioner Naumann. Motion Carries.

Approval of Minutes for March 12, 2020:

Motion to approve the minutes for March 12, 2020 as distributed. Motion by Commissioner Pinto. Second by Commissioner Hodge. Motion Carries.

Consent Agenda:

Grants Subcommittee – March 5, 2020

Motion to approve as distributed by Commissioner Hodge. Second by Commissioner Naumann. Motion Carries.

It was also determined that before a decision can be made that more than one commissioner is needed for this committee.

Public Comment:

None

Reports / Presentations:

None

Committees

There were no reports from the committees.

Staff - Kim Bauer

GRANTS & SURVEYS:

Kuner Row Properties Survey Grant – The area is the row of 15 homes from Longs Peak Street to Brighton Street. We have received the CLG Grant. Staff is working with the State’s office for the next steps. The agreement will go before City Council for resolution for the agreement of the CLG funds. The following work has been completed so far. A self-risk assessment with most of the information coming from the Finance Department. A Request for Quote (RFQ) was written and confirmed with the Finance Department to go out. The Historic Preservation Staff has received 5 replies to the RFQ by the 4/24/20 deadline. Quotes were received from Autobee and Autobee; Cultural Resource Historians; History Matters; Pinyon Environmental; and Rausche Historic Preservation. Reviews of the proposals should be complete before the end of May. The State’s office will be supplying an IGA that will be completed between their office and us. The IGA factor creates the reimbursement factor. The City pays the upfront money. We have budgeted \$3,000 as part of the matching grant.

PERMITS:

13713 WCR 6 – Demolition of Farmhouse – Approved with some conditions. It will go to the Demo Subcommittee for approval.

13713 WRC 6 – Demolition of Pole Barn – Demolition was approved.

301 S. Main Street – Change Order for some interior work – Approved with no COA required. All of the windows will either remain or be replaced in direct correspondence with an already approved COA for this project. If any or new exterior changes are to be made, a COA would be required at that time. This is the ADCO property that had a fire at the structure and most of the damage was on the interior.

BUDGET:

Appendix A is a list of items for the 2020 operations budget that have been highlighted as the most important items needed. Most of these expenses are museum related. There are some expenses for the Brick Awards also.

OUTREACH STATISTICS:

March 2020 –

Facebook for the period of March 4 – March 31, had 125 page views; 2,700 post reaches; and a total of 837 page likes. There have been 57 visitors year-to-date to the museum. The COVID closure started on March 16th and will affect the number of visitors. The Digital Walking Tour of Downtown Historic District between March 2nd and April 1st had 45 visitors. The Growing History: Brighton City Museum Blog between March 4th and April 1st had 29 users in 49 sessions. The Website pages had 103 views on the Historic Preservation main page; Brighton City Museum had 42 views; Property Designation page had 8 views; and Downtown District had 19 views,

April 2020 –

Facebook for the period of April 4 – May 1, had 100 page views; 1,345 post reaches; and a total of 872 page likes. The Digital Walking Tour of the Downtown Historic District had 66 visitors from April 4th – May 1st. The Growing History: Brighton City Museum Blog from April 4th – May 1st had 27 user visits and 41 sessions. The session duration was up to an average of 4 minutes and 10 seconds. The website page review was not available in time for this report.

OTHER UPDATES:

A new webpage has been created on the City of Brighton website dedicated to providing information and is called “Helpful Links”. Staff has created a one page flyer that includes many of our digital initiatives. We have our first resident interested in Historic Designation. Staff has been contacted by a PBS Colorado Experience producer on a potential upcoming episode on the Buddhist Church/Temple. Staff has also been working on the “ABCs of Brighton” which is a Facebook campaign. Staff is working on a Digital Tour of some of the more historically important farms in Historic Splendid Valley which includes Talbot/Morimitsu Farmstead, Ehlen Farmstead and Carlson Farmstead.

MUSEUM UPDATES:

Exhibits – “A Reserve of Public Service: The History of Brighton’s Armory” is now on display in the hallway. Staff is currently working on a digital exhibit of the hallway space because of the closure that has affected the public’s ability to view this exhibit. The next physical exhibit about Historic Splendid Valley is in the works. The draft panels are done and being reviewed. The labels are currently being written. A tentative opening date is scheduled for August 1st. The museum has created an online exhibit showcasing the Bicentennial Paintings that are located in Historic City Hall Heritage Room. Museum staff is working on planning stages of a third digital exhibit that would use Albin Wagner’s Watercolor painting of buildings around town.

Collections – There have been no new donations because of the closure. The museum staff has studied best practices for donations when we return from the closure. This will include Ziploc bagging and having those items “quarantine” for about 9 days before continuing the cataloging process.

Visitors – As places begin to open, the museum may have to remain closed longer according to details we have seen thus far. Staff will continue to review this information. Once we are able to reopen, the following hours will go into place. Monday, Tuesday, Thursday, Friday and the 1st Saturday hours will be 10:00 AM – 4:00 PM. Wednesday’s will be closed. Appointments can be made from 12:00 noon to 1:00 PM on days we are open. The museum visitor’s year to date is 99. Virtual visits of the paintings for the week of 4/8/20 – 21, 4/14/20 – 6, 4/21/20 – 1, 4/29/20 – 7 and 5/5/20 – 7.

Unfinished Business:

2020 Budget

Staff will be ordering items once we are able to open again. Masks and gloves will be ordered for the visitors. Staff is working with a local seamstress. The Professional Services is where the grant funds are.

New Business:

Brick Awards Cancellation & Celebration Ideas

May is Preservation Month and when we usually do the Brick Awards. There were 2 nominees for the Brick Awards. The nominees are Bob Sakata and Barb Lambert. We will need to figure out how to celebrate and honor them at a later time.

May Preservation Month Ideas

Blog posts with continue for the month showcasing buildings, do storytelling and encourage the digital tours.

CLG Online Education Scholarship Opportunities

There are State monies available for scholarships. Emails are being sent out with opportunities to participate on webinars and other training options. Each commissioner is required to do one training per year and report it to staff for the annual report. There is still some funding in our education budget if there is a cost associated with a training that you want to do.

Additional Comments:

The Armory construction started 99 years ago. In 2022, the Armory will have been opened for 100 years.

Adjournment:

Meeting was adjourned at 7:24 p.m. by Chairman Dawson.

Announcements:

- Webinars – May 20th – Tax Credits for Historic Buildings; May 27th – Overview of Section 106; June 3rd – Historic Property Research – all through History Colorado – all webinars start at noon – see info sent with zoom links
- Central Regional CLG Forum – Thursday, June 18th – 9:00 am – 3:00 pm – Robert A. Clark Emergency Operation Center, 911 Miners Mesa Road, Black Hawk
- CLG Workshop – Applying the SOI Standards for Rehabilitation – Monday, August 3rd – 1:00 – 6:00 pm – Tabor Opera House, 308 Harrison Avenue, Leadville

Next Meeting:

June 11, 2020

Submitted by,
Sheryl Johnson