

Brighton Cultural Arts Commission

Minutes from April 3, 2023

Present: Wilma Rose, Laurie Maier, Jamie Zerr-Lockwood, Dolly Garcia, Stephanie Brown, Elena Guerrero Townsend, Gary Montoya, David Gallegos and Peter Padilla.

Absent: Kathy Wardle

Introduction of Guests: Ann Taddeo, Kayla from Budget

It was noted that David will assist BCAC through the end of the year and that Gary and Peter are still on the Board. Peter did not receive the agenda because BCAC believed all city members were no longer participating on BCAC. The city will still be participating and is a voting member.

Approval of Minutes: Motion to approve minutes from March 6, 2023, made by Debbie. Seconded by Elena. All in favor. Motion to approve February 6, 2023, minutes made by Dolly. Seconded by

Approval of *Amended* Agenda: Motion to approve made by Gary. Seconded by Elena. All in favor.

Financial Report – Stef and Catrina

Went over Lodging Tax line items for Eternal Flame, and sculpture bases. Wilma: we revised letters to Lodging Tax Grant Award recipients. City to pay out and show quarterly. Lodging Tax 2022 carryover already in reserve. Use of reserve for camera. \$41,000 in spending.

Stef: We have a few outstanding items that haven't been paid yet.

David: From BPAC we keep getting quotes or estimates, but we will only be paying from actual invoices once work is complete. Catrina – Be sure to get an agreement before paying a deposit. Wilma – Will clarify with Gary Wardle.

Kayla: Amended Budget (Not distributed to BCAC prior to meeting)

We have two changes after Lodging Tax items were brought before City Council; Lodging Tax opted to provide an additional \$20,000 more than what was initially expected and also decided not to carry over any prior Lodging Tax from the 2019 offset amount through the award of 2021. This change will transfer back three years of unused funding. That does not include 2022, \$118,184 and 2023, \$120,000. Will have to transfer back \$268,297. Kayla will send a copy of this amended budget to Stef for distribution to BCAC.

Wilma: Any other questions prior to motion other than trying to understand this?

Motion to adopt the adjusted budget as presented by Peter. Seconded by Elena. All in favor.

New Business:

1. Marketing Plan – Wilma

Debbie will be the contact person between BCAC and the website.

The contract with Bjorn Productions will be reviewed by the committee once a few questions regarding the contract are clarified.

2. Sub-Committees

Chairpersons of sub-committees will report to BCAC monthly with a brief outline of what the committee is doing. They will also report who else will be serving on their committees. A motion was made by Jamie to start the process of sub-committees and seconded by Laurie. All in favor.

3. By-Laws – Jamie and Dolly

Dolly wants to also look at Articles of Incorporation. Laurie offered to help.

4. Audit Committee – Stef

Nothing to report. Needs to set up Finance Committee.

5. Future meeting site will be at the 27J offices. We will be meeting in the basement conference room starting in May.

6. Chromebooks – Wilma

We need to make sure they are returned by past members. David has extra computers. Some board members need Chromebooks.

7. Fundraisers – Wilma

Looking at a Meet the Artist event quarterly with regional artists. Will sell tickets. This will be a fundraiser/community event.

Old Business:

1. Lodging Tax Grant Awards Report – Wilma

Did get SCFD grant in on time. Hoping for a good outcome.

2. SCFD Update – Wilma

Wilma will be sending out letters and reporting forms to recipients once the attorney approves.

2021 funds will carry out what was to be done this year on the mural.

3. PowerPoint – Wilma

Going to make a PowerPoint about BCAC and it will go on our website.

Reports from Organizations and Board Members:

Wilma – has asked to present information regarding BCAC to the city council. Has not heard back yet.

Jamie – Had an Art in the Park meeting today. Trying to make the application process easier. Sign-up sheet to work the booth will be going out.

Laurie – Attended Party Bus. Had a good, steady turnout. Only having one bus did get tight.

Wilma – Platte Valley Players did a great show – Moana. Dolly – every performance sold out.

Peter – No report.

Gary – Platte Valley Players – good sell out. Great crowd.
Michael Jackson show was great.

David – Eye for Art

Eye for Art is in the building right now. Also wanted to note that he is encouraged by the new 2024 BCAC programs.

Stef – Main Street Creatives having a Cradleboard event. Deadline to submit is April 28. Show runs May 2- June 2. It will be a mix of all mediums.

Wilma – Will be sending out minutes from the City Manager's meeting and has asked to set up another.

Café Call For Art meeting is on 4/20 9:00. Will be selecting 5-6 artist to move forward in the process.

Meeting adjourned at 12:32 pm.

Next meeting is May 1, 2023

Respectfully submitted,

Debbie Gabriel, Secretary