

**City of Brighton
Bike Brighton Sub-Committee
March 24, 2021**

AGENDA ITEM	DISCUSSION	ACTION
1. Call to order		Phil Doerner called the meeting to order at 6:00pm.
Roll Call	<p>Members Present: Norman Brown, Phil Doerner, Brian Poteet, David McWilliams, and Katya Missaghi joined the meeting at 6:05pm.</p> <p>Staff Present: Mark Heidt</p> <p>Members with Excused Absence: Brian Blehm</p>	
2. Approval of Agenda/Changes to the Agenda		<p>Motion to approve agenda with changes on item 6 made by Norman Brown and seconded by Brian Poteet.</p> <p>Vote: 4-0</p> <p>Motion Carried</p>
3. Approval of February 24, 2021 Minutes		<p>Motion to approve February minutes made by Norman Brown seconded by Brian Poteet.</p> <p>Vote: 4-0</p> <p>Motion Carried</p>
4. Public Comment		No Action

<p>5. Discussion of moving the May meeting to the 19th due to FMBR on May 26th</p>	<ul style="list-style-type: none"> • May meeting will be moved from the 26th to the 19th due to the Full Moon Bike Ride on May 26th. 	<p>Motion to move May 26th meeting to May 19th made by David McWilliams seconded by Norman Brown.</p> <p>Vote: 4-0</p> <p>Motion Carried</p>
<p>6. Bluffs Open Space Trail and Founders Plaza Phase II – Ad. Co. Grant Application Letters of Support</p>	<ul style="list-style-type: none"> • Norman Brown, David McWilliams, and Phil Doerner will write grant application for Bluffs Open Space Trail. • Norman Brown and David McWilliams will write grant application for Founders Plaza Phase II. 	<p>No Action</p>
<p>7. Brighton Bike Roundup and Rodeo 5/8/2021</p>	<ul style="list-style-type: none"> • Mark Heidt discussed details from the Brighton Rotary. • The Brighton Rotary has a bike shop that will fix up bikes and give to people in need of bicycles at low cost. • This event would be to collect bikes that need to be fixed up. It would take place at City Hall & Carmichael Park. They would also like to do a bicycle rodeo and will provide volunteers for this. • Katya Missaghi, David McWilliams, Norman Brown, and Phil Doerner volunteered to help. • 10 additional volunteers are needed. • Events are limited to 175 people due to COVID-19 restrictions and this event could potentially attract more people than permitted. • Masks and social distancing will be enforced at this event. • This event will take place in September rather than May 8, 2021 as planned. 	<p>No Action</p>
<p>8. Summerfest 2021</p>	<ul style="list-style-type: none"> • Summerfest 2021 will be confirmed on May 5th if it will be taking place or not. • COVID-19 Guidelines were discussed. • Mark Heidt, David McWilliams, and Katya Missaghi will volunteer. • 4 more volunteers are needed. 	<p>No Action</p>

<p>9. Bike to Work Day 9/22/2021</p>	<ul style="list-style-type: none"> • The September Full Moon Bike Ride is on September 20, 2021. Registration begins at 6:15pm and the ride will begin at 6:30pm. • Katya Missaghi, David McWilliams, and Norman Brown will be in attendance. • There are 3 events taking place on September 22nd <ul style="list-style-type: none"> ○ Bike to Work Breakfast 6:30am-8:00am ○ Phil Doerner, David McWilliams, and Norman Brown volunteered to help. ○ City Employee's Bike Lunch 11:30am-1:00pm ○ Phil Doerner, David McWilliams, and Norman Brown volunteered to help. ○ Bike Brighton Meeting 6:00pm-7:30pm ○ Phil Doerner, David McWilliams, Katya Missaghi, and Norman Brown will be in attendance. 	<p style="text-align: center;">No Action</p>
<p>10. Full Moon Bike Ride – Check Points from Police and Maps</p>	<ul style="list-style-type: none"> • There will be contact tracing for COVID-19 at FMBRs. • Giveaways will be handed out at the beginning of each ride. • Mark Heidt will be meeting with Officer Monce to discuss check points on the maps for each ride. • For April Full Moon Bike Ride, 5-6 volunteers are needed. 	<p style="text-align: center;">No Action</p>
<p>11. Honor Plaques</p>	<ul style="list-style-type: none"> • Mark Heidt has all needed supplies. He will meet with the printing company and present at the May meeting. • The honor plaques will be for Ric Reed, Chelsea Sloan, Brian Poteet, and Robert Eckleman. 	<p style="text-align: center;">No Action</p>
<p>12. Parks and Recreation Master Plan</p>	<ul style="list-style-type: none"> • Mark Heidt is setting up a time to review potentially at the Parks and Recreation Advisory Board Meeting. • Mark also discussed the biking and pedestrian details of the Master Plan. 	<p style="text-align: center;">No Action</p>
<p>13. Bike and Pedestrian Policies and Plans Discussion – Brian Poteet</p>	<ul style="list-style-type: none"> • Brian Poteet stated in the future, Bike Brighton should not under estimate their influence on long range City planning and policy. 	<p style="text-align: center;">No Action</p>

	<ul style="list-style-type: none"> • Bike Brighton should make it a priority to push the City to have a Transportation Planner in Community Development. • Increase budget in Community Development to accommodate this full-time position. • Brian Poteet stated Bike Brighton should focus on the following: <ul style="list-style-type: none"> ○ Complete Streets ○ Public outreach and PSAs ○ Bike facilities and public improvements ○ Writing the Bike Master Plan of the Transportation Master Plan and focus on policy and planning ○ Start an advocacy group with the community for future events and rides 	
<p>14. Upcoming Events</p>	<p><u>Bike Brighton Meeting</u></p> <ul style="list-style-type: none"> • April 28, 2021 (Zoom Meeting) • May 19, 2021 • June 23, 2021 <p><u>Calendar Dates and Events</u></p> <ul style="list-style-type: none"> • April 26, 2021 Pink Moon FMBR • May 26, 2021 Flower Moon FMBR • June 5, 2021 Summerfest *Tentative decided May 5th* • June 24, 2021 Strawberry Moon FMBR 	<p>No Action</p>

<p>15. Next Agenda Items</p>	<ol style="list-style-type: none"> 1. Call to Order/Roll Call 2. Approval of Agenda/Changes to Agenda 3. Approval of Minutes (March 24, 2021) 4. Public Comment 5. Review of April Full Moon Bike Ride 6. May Full Moon Bike Ride (Flower Moon) 7. Update on Brighton Bike Roundup and Rodeo 8. Update on Summerfest 2021 (June 5th) and Registration Form 9. Bike Master Plan Discussion and Future Template (Mark Heidt and Norman Brown) 10. May Bike Brighton Meeting Changes (May 19th and In-Person) 11. Bike and Pedestrian Policies and Plans Discussion 12. Upcoming Events <ul style="list-style-type: none"> <u>Bike Brighton Meeting</u> <ul style="list-style-type: none"> • May 19, 2021 • June 23, 2021 • July 28, 2021 <u>Calendar Dates and Events</u> <ul style="list-style-type: none"> • May 26, 2021 Flower Moon Full Moon Bike Ride • June 5, 2021 Summerfest • June 24, 2021 Strawberry Moon Full Moon Bike Ride 13. Next Agenda Items 14. Adjournment 	<p>No Action</p>
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16. Adjournment		Motion made to adjourn meeting at 7:20pm made by Brian Poteet and seconded by Norman Brown. Vote: 4-0 Motion Carried
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