



500 S. 4th Avenue, Brighton, CO 80601

Approved as Presented

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, held in Council Chambers on the 1st Floor at City Hall, 500 South 4th Avenue, Brighton, Colorado.

DATE: March 16, 2023

Call to Order/Pledge of Allegiance: Chair Naumann called the meeting to order at 6:00 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum: Commissioners Present: Mr. Sage Naumann, Mr. Dick Hodge, Ms. Jo Pinto, Ms. Amber Robbins, Ms. Toni Kile, Ms. Kat Lewis

Commissioners Absent: Ms. Ann Taddeo (Excused), Ms. Mardita Murphy (Excused), Ms. Valerie Cooper (Excused), Ms. Diana Hernandez

A quorum was determined.

Staff Present: Ms. Emma Lane, Ms. Shannon McDowell, Mr. Bill Armstrong, Ms. Jordan Kowalenko

Others Present:

Seating of Alternates: Motion to seat two alternates by Commissioner Kile. Commissioner Pinto seconded the motion. Motion carries.

Approval of Agenda:

Motion to approve the amended agenda by Commissioner Pinto. Second by Commissioner Kile. Motion Carries.

Approval of Minutes for February 16, 2023:

Motion to approve the minutes for February 16, 2023, as distributed by Commissioner Hodge. Second by Commissioner Kile. Motion Carries.

Consent Agenda:

Motion by Commissioner Kile. Second by Commissioner Pinto. Motion carries.

Public Comment:

No Public Comments

Public Hearing:

No Public Hearing

Reports / Presentations:

Committees:

Ms. Kile presented the minutes and discussion items for the Gala. The Commission engaged in an open conversation about location, dates, and time for the Gala. Ms. McDowell presented information regarding the budget from the Gala last year and discussed the return on investment from the Gala last year. Ms. McDowell encouraged the Commission to think about ticket sells and pricing as well as using an online ticket sells platform. Ms. Kile recommended and encouraged that the Commission adjust the budget to allow for more money for decorations. The Commission and Staff engaged in an open conversation about setting a theme and menu for the Gala.

Gala Date and Time - Saturday May 20, 2023, at the Armory: Motion by Commissioner Pinto. Second by Commissioner Lewis. Motion carries.

Gala Budget – \$7,000: Motion by Commissioner Kile. Second by Commissioner Robbins. Motion carries.

Staff:

Emma Lane

Grants & Surveys:

Cannery:

The Cannery is located at 238 N. Main Street. Staff has received the HSA grant for the Cannery. Staff is working with the architect and property owner for next steps.

Historic Properties and Referrals:

402 S. 2nd Avenue:

No update on the insurance issue. Commissioner Naumann has decided to withdraw his home for the time being until the insurance inquiries are definitively answered.

245 S. 8th Avenue:

Commissioner Hodge has completed the research for the house. Ms. Lane is compiling the information into the 1403 form and the next step will be to talk to the homeowners.

Other Business:

HPC Trainings: Ms. Lane explained that trainings will begin on Tuesday 03/21/23. Ms. Lane informed the Commission that a sign-up sheet has been sent out for scheduling purposes. Ms. Lane reminded the Commission that they should engage in CLG approved trainings if possible.

Watchlist: There were no new watchlist items recommended by the Commission.

Staff:

Bill Armstrong

Museum Updates:

Engagement & Marketing:

Children – 4; Adult – 20; Senior –4; and Event – 0

Research Requests – 3

Facebook/Instagram –

Three posts went out on Wednesday at noon. The posts reached 1155 on Facebook and 2 on Instagram. Followers on Instagram are at 376 and on Facebook there are 1,386 followers.

Collection:

Two new items have been added to the collection. One is embroidery from Mary Chikuma and the other is a police forensic scale. Mr. Armstrong provided updates regarding the training program and artifact handling, oral history software updates, research file re-categorization nearing completion, and a need for storage for the backlog as it is being cleared up.

Volunteers:

Year to date volunteer hours: 97.25. Month to date: 63.25.

Exhibit & Interpretation/Outreach/Education:

Mr. Armstrong provided various updates including an android pad installation that will display a 1920 GW sugar recruitment video. The “Cabinet of Curiosities” is complete, and an android pad will be displaying footage of Japanese Americans and Executive Order 9066.

Funding:

BTLAC grant has been passed back to the BCAC and staff will provide updates as they become available.

Expansion:

Mr. Armstrong explained that HPC closet is ready to be moved to a new suite. The Commission and Staff discussed openly what days and times might work for getting the suite organized.

Unfinished Business:

New Business:

Brighton Memory Project- Mr. Armstrong informed the Commission that the first oral history candidate has been recommended. Mr. Armstrong informed the Commission about the purpose of the project.

Preservation Plan Updates- Ms. Lane presented Commissioners with a spreadsheet of the preservation plan and displayed the progress that has been made up to this point by present and past Commission members. The Commission and Staff engaged in an open conversation regarding the Midland Cereal Building, Walnut Grove, and various other properties.

Donation Fund- Ms. McDowell informed the Commission about the previous usages of the donation fund. Staff and the Commission engaged in an open conversation about survey goals and budget processes to meet those needs.

HPC Identify Items for Next Meeting- No items were brought forward.

Additional Comments:

Mr. Hodge and Ms. Pinto engaged in an open conversation about commemorating various citizens of Brighton and how to go about doing so. Ms. Lane recommended the Brick Awards for this. Ms. McDowell reminded the Commission that due to scheduling conflicts, the Commission may need to determine whether or not to cancel July meeting because the City BBQ will be in July and the Commission is planning on participating.

Adjournment:

Motion to adjourn at 8:03 p.m. by Commissioner Kile. Second by Commissioner Pinto.

Announcements:

Other Events –

- State of the City – April 5, 2023 – Armory – 11:30 am- 1:30 pm

Next Meeting:

April 20, 2023

Submitted by,
Jordan Kowalenko