

**City of Brighton  
Parks and Recreation Advisory Board (PRAB)  
Meeting Minutes of February 3, 2021**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
<b>1. Roll Call / Determination of a Quorum</b>	<b>Roll Call:</b> Adam Kniss, Hugh Frazier, Stephanie Brown, Ric Reed, Cory Moul, Katya Missaghi, Dave Swanson, Robert Sheetz, Mark Humbert, Mary Ellen Pollack and Charles Flores  <b>Members Absent:</b>  <b>Staff Present:</b> Travis Haines, Dianne Secord, Jeffrey Hulett, Mark Heidt, Kyle Sylvester, Adam Rhodebeck and Aaron Corr  <b>A Quorum:</b> Yes	<b>Meeting called to order by Adam Kniss at 5:30 pm.</b>
<b>2. Seating of Alternates</b>	No alternates seated	
<b>3. Pledge of Allegiance</b>		<b>Adam Kniss led the members in the Pledge of Allegiance</b>
<b>4. Approval of January 6, 2021 minutes</b>		<b>Motion was made by Stephanie Brown to approve the January 6, 2021 minutes as presented, motion was seconded by Cory Moul.</b>  <b>Motion carried</b>
<b>5. Addition to Agenda</b>	None	<b>No Action</b>
<b>6. Guest(s)</b>	Natalie Hoel, City Clerk	<b>No Action</b>
<b>7. Swearing in of New Youth Member</b>	Natalie Hoel swore in Vivian Hindman as the youth representative on the PRAB	<b>No Action</b>

<p><b>8. Officer Elections</b></p>	<p>Cory Moul volunteered to be the new chairperson, members voted unanimously for him as the chairperson.</p> <p>Hugh Frazier volunteered to be the vice chairperson again for 2021. Members voted unanimously for him to continue as the vice chairperson.</p> <p>Stephanie Brown volunteered to be the secretary again for 2021. Members voted unanimously for her to continue being the secretary.</p>	<p><b>No Action</b></p>
<p><b>9. Landscape Webinar Discussion</b></p>	<p>Kyle Sylvester presented the Landscape Presentation to members and answers any questions that they had.</p>	<p><b>No Action</b></p>
<p><b>10. Report of Bike Brighton Sub-Committee</b></p> <p><b>Accept the December 16, 2020 minutes</b></p>	<p>Ric Reed reported:</p> <ul style="list-style-type: none"> <li>• Ric said that he was giving his resignation from the PRAB because he is moving out of Brighton, the March PRAB meeting will be his last.</li> </ul>	<p><b>Motion was made by Hugh Frazier to accept the December 16, 2020 Bike Brighton Minutes. Motion was seconded by Cory Moul.</b></p> <p><b>Motion Carried</b></p>
<p><b>11. Report of District Plan Commission</b></p>	<p>Adam Kniss reported:</p> <ul style="list-style-type: none"> <li>• Members continue meeting</li> </ul>	<p><b>No Action</b></p>
<p><b>12. Tree Board</b></p>	<p>Adam Rhodebeck reported:</p> <ul style="list-style-type: none"> <li>• Staff will be completing an inventory of city trees</li> <li>• Poster contest update</li> <li>• Tree Program update – 2<sup>nd</sup> week of April to pick-up trees, staff will contact residents with pick-up information.</li> <li>• Senior Ditch Day Program – April 30<sup>th</sup> at Elmwood Cemetery</li> </ul>	<p><b>No Action</b></p>

<p><b>13. Cemetery</b></p>	<p>Aaron Corr reported:</p> <ul style="list-style-type: none"> <li>• March 1<sup>st</sup> is cemetery cleanup day</li> <li>• Pump at Elwood Cemetery pulled to be reconditioned or replaced</li> <li>• Memorial Day preparation – Flags on Veterans graves and large flags around the cemetery</li> <li>• New section at Fairview Cemetery</li> </ul>	<p><b>No Action</b></p>
<p><b>14. Reports</b></p>	<p><b>City Council Representative:</b>  <i>Mary Ellen Pollack:</i></p> <ul style="list-style-type: none"> <li>• Approval of program to allow goats within city limits</li> <li>• Revisit the moratorium for having dispensaries in the city.</li> </ul> <p><b>Youth representative:</b>  <i>Vivian Hindman:</i></p> <ul style="list-style-type: none"> <li>• Colorado Diversity Conference</li> <li>• SPEAK Week update</li> </ul> <p><b>School Board Representative:</b></p> <ul style="list-style-type: none"> <li>• Working on winter trainings online</li> <li>• Working on winter cleaning</li> <li>• Working towards spring &amp; seasonal employment</li> </ul> <p><b>Staff:</b>  <i>Jeffrey Hulett:</i></p> <ul style="list-style-type: none"> <li>• EVAC still closed</li> <li>• Recreation Center looking closer to normal</li> <li>• Sports are busy</li> <li>• Spring Softball Leagues are starting and already full</li> <li>• Child Care is open</li> </ul>	<p><b>No Action</b></p>

	<ul style="list-style-type: none"> <li>• Pool area is busy</li> <li>• Moving forward with open Oasis this season</li> <li>• Fitness Classes are picking up</li> <li>• Job Fair coming up</li> </ul> <p><i>Mark Heidt:</i></p> <ul style="list-style-type: none"> <li>• Speer Canal Trail update</li> <li>• Aichelman Property update</li> <li>• CFRT – Veterans Park Missing Trail grant update</li> </ul> <p><i>Travis Haines:</i></p> <ul style="list-style-type: none"> <li>• High School Beautification Project grant has been approved by Adams County &amp; City Council</li> <li>• Working with Brookfield Residential on the Donelson Park Parking Lot.</li> <li>• Working with Councilperson Blackhurst regarding the Memorial Parkway plaque for Bill Wallace.</li> <li>• Master Plan Update</li> </ul>	
<b>15. Future Agenda Items</b>	<ul style="list-style-type: none"> <li>• Master Plan Update Discussion</li> <li>• Poster Contest judging</li> </ul>	<b>No Action</b>
<b>16. Dates to Remember</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	<b>No Action</b>
<b>17. Adjournment</b>		<p><b>Motion to adjourn at 6:50 pm made by Cory Moul, and seconded by Stephanie Brown.</b></p> <p><b>Motion Carried</b></p>