

## Brighton Cultural Arts Commission

Minutes from February 6, 2023

Present: Kathy Wardle, Wilma Rose, Laurie Maier, Jamie Zerr-Lockwood, Dolly Garcia, Stephanie Brown, David Gallegos, Gary Montoya, Peter Padilla and Catrina Asher. Absent Debbie Gabriel, Elena Townsend and Roseangela Schroder.

Introduction of Guests: Kitty Le Donne, Michael Martinez and Gary Wardle were in attendance.

Approval of Minutes: Laurie moved to approve the minutes from January 9, 2023. Dolly seconded. All in favor.

Approval of Agenda: Gary Wardle added item to explain the SCFD Visual Arts 2024 application to the agenda. Laurie moved to accept the agenda. Dotty seconded. All in favor.

Monthly Financial Reports: Catrina gave an overview of the December finance report and what they have seen come through to date for January. Still closing books for 2022, things may still trickle in. \$116,000 still unspent in Lodging Tax and formal approval to carry this over will come at the end of the month. 2022 SCFD \$90,000 funding for mural still to be spent. 2023 \$28,000 Eternal flame.

New funding amounts 2023: Lodging Tax \$120,000; SCFD 121,218.90.

SCFD prefers to be the direct funder, without pass through of funds. Beginning in April the city will begin extracting themselves from BCAC applications for city events. A lot to figure out and there is time to figure things out. Wilma was able to clarify information with SCFD, Zoe Ocampo and Dana Maryothone that they did not say or suggest that the funding we received was pass through funds. Dana said the only discussion she had with the city (Peter, Catrina and others) was how to become an eligible group of SCFD. In fact, had they ever thought this was the case of pass through, SCFD would ask for such funds to be returned.

A request was made that information like what was just presented, be sent out to BCAC prior to meetings to allow the commission the time to read through it.

Old Business:

1. Motion made by Stef to accept the hiring of Christopher M. Ernst, Esq., from Mehaffy Brubaker and Ernst LLC \$250/hr on a yearly basis maybe 5 hours at \$1000. Dotty seconded. All in favor.
2. 990 Filing needs to be renewed by 5-15-23. Has not been done yet.
3. Lodging tax grant applications – as of now we have 6: Brighton Music Choir and Orchestra asking for \$6200; City of Brighton asking for \$10,000 for Summerfest; Platte Valley Players asking for \$36,668.81; Brighton City Museum asking for \$4500, BPAC asking for 30,000 for the Memorial Parkway sculpture. No other applications have been received by David - Website receiving applications – David to check if any have been received. David will also be submitting an application for \$2500 for Art in the Park. There will be interviews for all applicants at the March 6<sup>th</sup> meeting. They will each have 15 minutes for their presentation and discussion. Wilma will set up the times with the applicants. Will start at 10:30 on the 6<sup>th</sup>.

4. Gary Wardle presenting Visual Arts 2024 application for BPAC. We are working on our 2025 project. We need to start with SCFD for our first funding piece and we will be using Lodging Tax grants for a match. This is a sculpture and plaza to be constructed in Memorial Parkway recognizing people performing public service for the city. The sculpture we are applying for with SCFD will be the focal point of the plaza. We will be working with Travis and the city to put together the entire program. We will be applying for a \$60,000 from SCFD grant and matched by a \$30,000 Lodging Tax grant. These amounts are just for the sculpture. 66% from SCFD. Will do a Call for Art. Will need the attorney to set up a contract. Will need to look at MOU for sculpture. Three years to complete project. Decision on March 6<sup>th</sup>.

#### New Business:

1. Committee Appointments:
  - a. Marketing Committee - will ask Elena to join.
  - b. Finance Committee – Kathy added.
  - c. By-Laws Committee – Jamie added.
2. SCFD Powerpoint training – need to schedule a date and time to go over this. Wilma will set a date in April. Can make in person and Zoom.
3. Public Art Report – Kathy - Updating booklet has been our main focus. When we do update it again we will have QR codes in it for more information. Worked on Eternal Flame it is powder coated, a light has been designed to go in it, the base is being designed and will have information inscribed on it rather than a plaque. Also, working hard on the Brighten! Brighton project.

Wilma – Presentation with Lodging Tax went well. Will be distributing booklets around to different locations. We have a problem with Wells Fargo Mural Project. We were able to see the contract the city has with Wells Fargo. It is not a great contract for us. It has a 120 day clause where they can bow out at any time. They have a 5-year contract so in 5 years if they don't like it they can do away with it. Also, there is a clause that they get final approval. There are a number of things that the Public Art Committee is discussing and looking at. Do we want to use this wall? Do we want to look somewhere else and do something similar? What happens if they sell the building? Hard to look at a \$268,000 project that could go away in 120 days or 5 years – gives you pause. May be hard for the funds to be approved to be used somewhere else and the committee has discussed this.
4. Excellence in Art Report – Jamie – This Thursday, 50 RSVPs. Refreshments at 6:30, awards at 7:00.
5. Treasurer Report – Stef - Going forward Treasurer will meet with David, Catrina and Roseangela every month prior to the BCAC meeting to go over finances and answer any questions. Asking for one more person to join the finance committee and Kathy Wardle volunteered. \$380 quote for Liability insurance. Covers board, commission members and volunteers. Need to also look at insurance for events. Storage Unit - Stef needs 2<sup>nd</sup> contact person, Wilma volunteered. Motion made by Stef to accept the agreement with Public Storage for another year at \$55/month, seconded by Laurie. All in favor.

Report of Organizations: Peter shared ideas city council talked about. More than just funding things, this group should look at how we can bring, choose and encourage art in the community.

Meeting adjourned.

Next Meeting: March 6, 2023

Respectfully submitted,

Debbie Gabriel, Secretary