

**City of Brighton
Parks and Recreation Advisory Board (PRAB)
Meeting Minutes of February 2, 2022 Virtual Meeting**

TOPIC	DISCUSSION	ACTION
1. Roll Call / Determination of a Quorum	<p>Roll Call: Adam Kniss, Sheila Harrell, Cory Moul, Stephanie Brown, Jeremy Hammen, Kaela Cushing and Katya Missaghi</p> <p>Members Absent: Hugh Frazier, Vivian Hindman, Jan Pawlowski, Mary Ellen Pollack and Charles Flores</p> <p>Staff Present: Travis Haines, Dianne Secord, Kyle Sylvester and Jeffrey Hulett</p> <p>A Quorum: Yes</p>	<p>Meeting called to order by Cory Moul at 5:30 pm.</p>
2. Seating of Alternates	<p>No Alternates to seat</p>	<p>No Action</p>
3. Pledge of Allegiance		<p>Cory Moul led the members in the Pledge of Allegiance</p>
4. Approval of December 1, 2021 minutes		<p>Motion was made by Stephanie Brown to approve the December 1, 2021 minutes as written. Motion was seconded by Jeremy Hammen</p> <p>Motion Carried</p>
5. Addition to Agenda	<p>No additions to agenda</p>	<p>No Action</p>
6. Guest(s)	<p>Natalie Hoel, City Clerk</p>	<p>No Action</p>

<p>7. Swear in Sheila Harrell</p>	<p>Natalie Hoel, Brighton City Clerk swore in Sheila Harrell as a new member to the Parks & Recreation Advisory Board</p>	<p>No Action</p>
<p>8. Vote in new officers</p>	<p>Cory Moul volunteered to be the chairperson for the board again, a motion was made and seconded to vote him in to the position.</p> <p>Stephanie Brown volunteered to be the Vice Chairperson and Jeremy Hammen volunteered to be the Secretary. A motion was made to appoint both of them.</p>	<p>Jeremy Hammen made a motion to appoint Cory Moul as the PRAB Chairperson for 2022. Motion was seconded by Stephanie Brown.</p> <p>Motion made by Sheila Harrell to appoint Stephane Brown as the Vice Chairperson and Jeremy Hammen as the Secretary. Motion was seconded by Cory Moul.</p> <p>Motions Carried</p>
<p>9. Interview Katya Missaghi for PRAB/Bike Brighton Representative</p>	<p>Cory Moul read the questions interviewing Katya Missaghi. A motion was made to recommend to city council that they reappoint her for the position for another year.</p>	<p>Motion was made by Stephanie Brown to recommend to city council to reappoint Katya Missaghi to another term as a PRAB member and Bike Brighton Representative. Motion was seconded by Jeremy Hammen.</p> <p>Motion Carried</p>

<p>10. Report of Bike Brighton Sub-Committee</p> <p>Accept the November 17, 2021 Bike Brighton Sub-committee minutes</p>	<p>Report by Katya Missaghi:</p> <ul style="list-style-type: none"> • Full Moon Bike Rides • Discussed the Front Range Trail dedication • Norm Brown and Mark Heidt working on Master Plan 	<p>Motion was made by Jeremy Hammen to accept the November 17, 2021 Bike Brighton Sub-committee Minutes. Motion was seconded by Cory Moul.</p> <p>Motion Carried</p>
<p>11. Report of District Plan Commission</p>	<p>Report by Adam Kniss:</p> <ul style="list-style-type: none"> • Had a virtual meeting on January 27, 2022. • The new staff person at Adams County was introduced to the members. 	<p>No Action</p>
<p>12. Tree Board</p>	<p>Report by Kyle Sylvester:</p> <ul style="list-style-type: none"> • Tree Program tree sales • Arbor Day will be at Donelson Park, date is to be determined. 	<p>No Action</p>
<p>13. Cemetery</p>	<p>Report by Kyle Sylvester:</p> <ul style="list-style-type: none"> • There have been a lot of burials so far this year, 202 of them in January which is 22 more burials than January of 2021. • Working on getting the plaque done for Bill Wallace for Memorial Parkway. 	<p>No Action</p>

<p>14. Reports</p>	<p>Youth Representative: <i>Kaela Cushing:</i></p> <ul style="list-style-type: none"> • Some of the Youth Commission members will be going to NLC in March. • Met with Mark Heidt and Cory Moul regarding youth on the Parks & Recreation Advisory Board and what their duties and responsibilities are. <p>Staff: <i>Jeffrey Hulett:</i></p> <ul style="list-style-type: none"> • Masks are no longer required at the recreation center, use of the facility should pick up. • Annual Pass sale. • Sports are going great, have been working with schools <p><i>Kyle Sylvester:</i> <i>Travis Haines:</i></p> <ul style="list-style-type: none"> • There are 19 capital projects for 2022. • Will bring the capital budget to the Mark meeting. • Founders Plaza Phase II update. • Memorial Parkway recognition for Bill Wallace & Jim Jeager, working with families on dates for dedications. <p><i>Kyle Sylvester:</i></p> <ul style="list-style-type: none"> • Relining the pond at the recreation center • Irrigation system at recreation center is being replaced • Hired 2 new full time maintenance workers • Interviewing for Parks Manager & Open Space Manager 	<p>No Action</p>
<p>15. Future Agenda Items</p>	<ul style="list-style-type: none"> • Capital budgets/projects • Recreation Center presentation 	<p>No Action</p>

16. Dates to Remember	<ul style="list-style-type: none"> • Summer Job Fair - March 14 11 a.m. to 2 p.m. • Egg Dash April 9 @ noon • Free COVID Vaccine Clinic <ul style="list-style-type: none"> • March 7 - 8 a.m. to 3 p.m. • April 4 - 8 a.m. to 3 p.m. • April 18 - 8 a.m. to 3 p.m. 	<p style="text-align: center;">No Action</p>
17. Adjournment		<p style="text-align: center;">Motion to adjourn at 6:34 pm made by Adam Kniss.</p> <p style="text-align: center;">Motion Carried</p>