



Parks & Recreation Advisory Board Meeting minutes of February 1, 2023

1. Call to Order

Cory Moul called the meeting to order at 5:35 p.m.

2. Roll Call/Determination of a Quorum:

There were sufficient members for a quorum.

A. Members Present:

Cory Moul, Stephanie Brown, Jeremy Hammen, Lisa Snyder, Lois Remely, Dave Swanson, Jan Pawlowski.

B. Members Absent:

Mary Ellen Pollack and Charles Flores.

C. Staff Present:

Travis Haines, Mark Heidt, Kyle Sylvester, Jeffery Hulett, Rhiannon Natali and Veronyka Gonzalez.

3. Pledge of Allegiance:

Cory Moul led the members in the pledge of allegiance.

4. Approval of Minutes:

Jeremy Hammen motioned that the minutes of the December 7, 2022 meeting be approved as presented, Stephanie Brown seconded. Motion Passed.

5. Additions to Agenda:

None

6. Guest(s):

Jason Robbins, Andrew Sword

7. Discussion of Expired Terms

Travis Haines opened the discussion on the expired terms for the Parks and Recreation Advisory board. He thanked Dave Swanson for serving 8 years on the board. Stephanie Brown is at the end of her first term and has re-applied to serve on our board again. She turned in her application to the City Clerk's office. City Clerks office informed Travis Haines that it is up to the board if they want to reinterview Stephanie. They board all agreed that they are fine on not reinterviewing her.

Jeremy Hammen motioned to re-appoint Stephanie Brown to the Parks and Recreation Advisory board, David McWilliams second. Motion Passed.

8. Vote in New Officers

Travis Haines opened the discussion about voting in New Officers for 2023, we need a Chair, Vice Chair and Secretary. Members can volunteer themselves or another member to service in one of the three seats for 2023.

Cory Moul volunteered to be the chairperson for the board again, Stephanie Brown made a motion to appoint Cory Moul as the PRAB Chairperson. Motion was seconded by Jan Pawlowski. Motion Passed.

Stephanie Brown nominated Jeremy Hammen to be the Vice chairperson for the board, Jeremy accepted the nomination. Stephanie Brown made a motion to appoint Jeremy Hammen as the PRAB Vice chairperson. Motion was seconded by David McWilliams. Motion Passed.

Lisa Snyder volunteered to be the Secretary for the board, Lisa Snyder made a motion to appoint herself as the PRAB Secretary. Motion was seconded by Stephanie Brown. Motion Passed.

9. Interview Jason Robbins for the PRAB Alternate position:

Members interviewed Jason Robbins for the open alternate position on PRAB. Stephanie Brown motioned to recommend to city council to appoint Jason for the Alternate position, Jeremy Hammen seconded. Motion Passed.

10. Report of Bike Brighton Sub-committee:

David McWilliams presented the Bike Brighton minutes from the December 1, 2022, meeting. Jeremy Hammen motioned to accept the December 1, 2022, Bike Brighton Sub-committee minutes, Lois Remely seconded. Motion passed.

David McWilliams handed out a list of events that the Bike Brighton Sub-committee will have in 2023. They have 8 rides in Brighton this year. They are hoping to participate with surrounding communities for the Ride of Silence this year again, in honor of people who have lost their lives while riding their bikes. He hopes that one day we will have our own in Brighton as well. David mentioned that several of their members will be going to Denver for the Colorado Bicycle Moving Forward Conference. Also looking forward in meeting with the firm that is going to help with the Bicycle/Pedestrian Multimodal plan.

11. Report of District Plan Commission:

Kyle Sylvester reported on the District Plan Commission. Kyle introduced Andrew Sword. Andrew is interested in serving on the District Plan Commission and has already submitted his application. Kyle mentioned the loss of a lot of board members due to term limits but hoping to get the seats filled quickly. Cory Moul asked Kyle about the trail signs, Kyle mentioned that our sign fabricator is going to fix them for us at no additional cost. Our fabricator is disappointed as well that they did not hold up as great as they should have with the different climates.

12. Tree Board:

Kyle Sylvester reported on the Tree Board, he talked about our Brighton Tree Program being active and online for Brighton Residence to access and buy trees now with a pickup in April. Our new employee Patrick Laphilliph did a great job on organizing the online. Kyle mentioned there was a couple trees already out of stock and there is a variety of different options.

Question was asked from our guest Andrew about having an education section on our tree program online to educate residence of the tree's that they are buying from the tree program and having more information on how to care for certain trees. Kyle mentioned that we have a description on each tree and information on each tree when they buy them. Kyle mentioned that on our City of Brighton webpage we have a forestry page where residence can go on there and look at our page to get more information as well has a lot of resources.



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13. Cemetery:

Rhiannon Natali reported on the Cemetery. She gave an update on Race Across America they had 30-40 volunteers; it was a great turn out. The cemetery signed their contracts for fertilizer and weed control for 2023, they are making sure the problems from 2022 does not happen again this year. Rhiannon has reached out to Norman Memorial to get a quote to reset all the headstones from the tree damage, they have about 4 large to get large roots out of and pulled one of them must be stumped out and grind down. Once they get the trees out, they can out the irrigation fixed and back under the ground.

Jeremy Hammen asked about pricing. Rhiannon mentioned that pricing was updated and did go up a little for residence. Burial's cost went from \$900 to \$1,040.00.

Stephanie Brown asked if the cemetery has talked about Green Burial options. Rhiannon mentioned that they have researched other options that the green burial can provide, and other cemeteries are doing. There is certain regulation to follow. She is wanting to bring in a different style.

14. Reports:

Chairperson Cory Moul:

- Had nothing to report.

Member Jeremy Hammen: Asked how the Parks Department is handling the snow?

Travis Haines responded that they have had a lot of snow removal and mentioned that there has been a lot of ice with the snowstorms being so wet. Keeping a close eye on the blue grass to make sure we do not get mold under it. After the snow melts, we will be able to inspect the grass and easily treat any areas affected.

Kyle Sylvester added the team has put in their share of overtime and work hard to make sure everything gets cleared in a timely manner. Travis added for the newer members, our staff from parks and open space and cemetery are responsible for the snow removal from the trails, the parking lots at the Recreation Center, Eagle View Adult Center, Police Department, City Hall, Historic City Hall, the downtown parking lots, the cemetery, and the park trails.

City Council:

Jan Pawlowski reported that the Mayor Pro Tem had to step down due to moving out of the city. They have an opening in Ward 4. Jan mentioned that by the end of this year they will be replacing Council member Mary Ellen Pollack, Clint Blackhurst because they will be termed out. Council member Blackhurst was willing to step in as Mayor Pro Tem until his term is over at the end of the year.

Staff:

Kyle Sylvester

Kyle reported on the design phase for Benedict Park. Benedict Park is one of our oldest parks in the city. We will be putting in two new parks structures, replacing the old ones that are already there. Redoing the irrigation system and new shelters, the shelters will be closer to the parks. The skate park will be extended as well. Kyle showed the design for Cherry Meadows Park as well. Gave an update on the two new parks getting replaced in 2023, Donelson Park as well as the playground at the Recreation Center that is attached to the daycare.

Jeffery Hulett

Jeffery reported that classes and personal trainers have been busy which they love to see. Racquet ball conversion is about ready to be open in the next couple days. It's going to be a busy year with capital projects one of the bigger projects is our Oasis pool shell it's going to City Council. Another big project is the big slide inside the pool area at the Recreation Center it must be replaced, they knew it was coming to the end of time the slide is original to the building and 30 years old. It will be closed until September 2023.

Mark Heidt

Mark reported on Bike Brighton event sheet that was handed out at the beginning of the meeting by David McWilliams. Events in blue means the meetings for BB, green is events for BB, red is Full moon bike rides and other rides. The March 1, 2023, PRAB meeting we will have the team from Fehr and Peers team that is helping with the bicycle pedestrian multi-modal plan. Mark mentioned if anyone would like to write a letter in support for the Benedict Park Grant, he would be appreciated.

Travis Haines

Travis reported that on February 14th he would be going to the Study Session to discuss the final sale of the Wagner Mahew property being purchased through the conservation fund than being transferred to the city.

Veronyka Gonzalez

Veronyka reported on the State of the City invitation that she sent out to everyone. Reminded anyone that wants to attend that they need to RSVP by March 27th, 2023. State of the City is on April 5th, 2023, 11:30AM to 1:00PM.

15. Future Agenda Items:

Jeremy Hammen asked for a future agenda item on Bromley Farm. Kyle suggested that we can have Anna come to a PRAB and do a presentation on all the events and things she is doing at Bromley Farm.

16. Dates to remember:

17. Adjournment:

Jeremy Hammen motioned to adjourn the meeting at 6:54 p.m., Cory Moul seconded. Motion passed.