

Brighton Historic Preservation Commission

City Hall, 500 S. 4th Ave., 1st Floor, Council Chambers, Brighton, CO 80601

Virtual Meeting Agenda

Date: September 10, 2020 - 6:00 P.M.



Please click the link below to join the webinar: <https://us02web.zoom.us/j/82018695927>

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BRIGHTON HISTORIC PRESERVATION COMMISSION

500 S. 4TH Avenue
Brighton, CO 80601
303-655-2042

sjohnson@brightonco.gov

Chairperson:

Sara Dawson

Vice-Chair:

Dick Hodge

Secretary/Treasurer:

Catherine Johnson

Commissioners:

Jo Pinto
Sage Naumann
Mardita Murphy

City Council

Representatives:

Mark Humbert
Ann Taddeo - Alternate

Youth Commission

Representative:

Alternate:

Vacant

Vacant

City Admin. Assistant:

Sheryl Johnson

City Staff:

Kim Bauer

Brianne Schreck

- | | |
|---|--------------------------------|
| I. CALL TO ORDER / PLEDGE OF ALLEGIANCE | Sara Dawson |
| II. ROLL CALL | Sheryl Johnson |
| III. SWEARING IN OF MARDITA MURPHY | Natalie Hoel |
| IV. SEATING OF ALTERNATES | Sara Dawson |
| V. APPROVAL OF AGENDA | Sara Dawson |
| VI. APPROVAL OF MINUTES FOR AUGUST 13, 2020 | Sara Dawson |
| VII. CONSENT AGENDA | Sara Dawson |
| VIII. PUBLIC COMMENT | |
| Public invited to be heard on matters not on the agenda (Limited to 5 minutes) | |
| IX. REPORTS / PRESENTATIONS | |
| <u>Committees:</u> | |
| <u>Staff:</u> | |
| Staff Report from Kim | Kim Bauer |
| X. UNFINISHED BUSINESS | |
| 2020 Budget | Catherine Johnson
Kim Bauer |
| Update on Goal #1 – Continue & Expand the Oral Histories Project | |
| Update on Goal #2 – Ways to Develop Storytelling | |
| a) Tours; b) Educational Partnerships; c) Social Media (Tour Addresses) | |
| XI. NEW BUSINESS | |
| XII. ADDITIONAL COMMENTS | Sara Dawson |
| XIII. ADJOURNMENT | Sara Dawson |
| XIV. ANNOUNCEMENTS | |
| CLG Training Webinars – 9/16, 9/23, 10/7 & 10/21 at 12:00 pm | |
| PastForward 2020 Virtual National Preservation Conference – October 27 – 30, 2020 | |
| Saving Places Conference 2021 – Virtual – February 10 – 12, 2021 | |

NEXT MEETING
OCTOBER 8, 2020



500 S. 4th Avenue, Brighton, CO 80601

MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, Brighton, Colorado held a Virtual Meeting at <https://us02web.zoom.us/j/87519910177>

Or iPhone one-tap: US: +16699009128, 87519910177# or +12532158782, 87519910177#

Or Telephone: Dial(for higher quality, dial a number based on your current location):US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free) Webinar ID: 875 1991 0177 International numbers available: <https://us02web.zoom.us/j/87519910177>

DATE: August 13, 2020

Call to Order/Pledge of Allegiance: Chairman Sara Dawson called the meeting to order at 6:05 p.m. followed by the recital of the pledge of allegiance.

Roll Call/Establish Quorum: Commissioners Present: Sara Dawson, Catherine Johnson, Sage Naumann, Jo Pinto, Mark Humbert (6:34 pm) and Ann Taddeo

Commissioners Absent: (Excused) Dick Hodge and Mardita Murphy **(Unexcused)**

Staff Present: Kim Bauer, Brianne Schreck and Sheryl Johnson

Others Present: Natalie Hoel

Seating of Alternates:

Motion to seat Ann Taddeo as the City Council Alternate as Mark arrived to the meeting late. Motion made by Commissioner Naumann. Second by Commissioner Pinto. Motion Carries.

Approval of Agenda:

Motion to amend the agenda and add in the Swearing in of Commissioners Jo Pinto and Mardita Murphy by Commissioner Naumann. Second by Commissioner Johnson. Motion Carries.

Motion to approve the amended agenda by Commissioner Naumann. Second by Commissioner Pinto. Motion Carries.

Approval of Minutes for July 9, 2020:

Motion to approve the minutes for June 11, 2020 as distributed. Motion by Commissioner Pinto. Second by Commissioner Naumann. Motion Carries.

Consent Agenda:

No Consent Agenda Items

Public Comment:

None

Reports / Presentations:

None

Committees

There were no reports from the committees.

Staff - Kim Bauer

GRANTS & SURVEYS:

Kuner Row Properties Survey Grant – The purchase requisition for the funds for the Kuner Row Properties Survey Grant has been approved by the Finance Department and the Community Development Director. All parties including the consultant have signed the contract. The required kick-off meeting between the State, staff and consultant was Tuesday, August 11th. The project completion date is June 2021. Carl with Cultural Resource Historians, LLC is excited to get going on the project and may be able to add in some more properties in this area. Letters will be sent out to the property owners and translated into Spanish as well.

HISTORIC PROPERTIES AND REFERRALS:

1886 Church – Staff is working on the 1886 church form. There is a lot of documentation for resource material. Commissioner Pinto agreed to help with writing. It was suggested to look at the Main Street Creatives building as well.

Farmlore North – Filling 1 – This property is located at 15300 E. 144th Avenue. They have applied for the Final Plat. Staff has requested that a 1403 form be completed for this property as part of the development. While this is a historic farm, the warehouse building on this property would not be eligible for designation as there has been too many major alterations.

301 S. Main Street – The developer has been able to work on the COA Approved new windows. This building had a fire in it but does not require any new windows that have not already been approved. Work on the north exterior of the building is also occurring. This building was landmarked in 2018.

OUTREACH STATISTICS:

July 2020 –

Facebook had 90 page views; 1,688 post reaches; and a total of 947 page likes. Instagram had a total of 116 followers and a reach of 445. The Digital Walking Tour of the Downtown Historic District for the month of July had 51 visitors. The Historic Splendid Valley Tour for July had 200 visitors. It was suggested to cross promote by adding links to the Downtown Historic District tour to the Historic Splendid Valley Tour and the Downtown Historic District to the Historic Splendid Valley Tour. The Growing History: Brighton City Museum Blog for July had 32 users in 47 sessions with 110 page views. There has been a lot of traffic on the blog. Staff is trying to schedule the blogs out.

Inglenook Senior Living was interested in a tour. Kim gave them the information on the tours and they were able to take the information and go on a bus tour. She also made copies of the tours for them for those who were not able to go on the bus tour. She got good feedback from them.

OTHER UPDATES:

Kim presented at the District Plan Commission to talk about the Historic Splendid Valley. It was suggested to add to the tour the Burggman Farm that is at the north end of Barr Lake and the Bird Conservancy of the Rockies. This would be a great tie into the National Bird Conservatory. The first Saturday in September a new exhibit will be unveiled. Staff has been approached by Arcadia Publishing to do another book about Brighton. They published a book written by Albin Wagner previously. Staff and some of the Commissioners met with Andy Bergey to discuss the Oral History Project. Three new plaques were approved and ordered to commemorate the three 2018 landmark additions. The museum purchased a stand-up display panel that will help with traffic management and interpretation.

MUSEUM UPDATES:

Museum – The museum is not fully opened yet to the public. Staff sent out a press release with the Communications Team announcing our grand re-opening to researchers. A new SOP was created that includes a free ticketing service to help time out visiting researchers.

Visitors – A researcher did come in to do some work. The museum visitor's year to date are at 305. There are around seven virtual visitors per week. There still have been many virtual visits especially for the Armory and the paintings. The new exhibit is up and is available in English and Spanish. There have been nine visitors in to view the new exhibit of the Historic Splendid Valley that consisted of the commission and spouses.

StEP's Update – We are still on track to have our certificate in 2020. This includes our mission, vision and governance. The mission and vision portion has been completed. Staff is now working on the governance part that includes Articles of Incorporation; By-Laws; and Code of Ethics. There is a second certificate that staff is also working on and this is the audience part for Spanish speaking and the visually impaired. There is a QR code that is associated with this part and staff is working on the technical items of this.

Lakewood Museum Donation – The Lakewood Museum was looking for a home for some items to donate which included five Northern Dairy Creamery Cans / Bottles. Brianne will reach out to Mr. Ken Kreutzer as they look like the one he donated.

Kensaburo Noda Photo Research – The next blog will feature this photo and the research that has gone global. There are people in Japan who are helping with this research. It has led to quite a story.

Arcadia Publishing – Ms. Schreck was approached about authoring a Past and Present book and would have Commissioner Dawson co-author. The Historic Preservation Commission would be the third author. Everyone can be involved with this project. Ms. Schreck and Commissioner Dawson hope to submit the proposal in September. They will share the proposal and examples with the Commission once it is completed. The book will be capped at 96 pages with about 170 photos. It can show the evolution of Brighton from a small town to a City and suburb of Denver. Pictures from the earliest to the present can be incorporated and the spaces have changed from the 1880s to the present. There has been fire, destruction, and buildings that have been demolished. Commissioner Pinto would be available to help with proofreading.

Unfinished Business:

2020 Budget

The expenses for July were for operating supplies for the museum. Staff continues to focus on their needs for the museum.

New Business:

Discussion of Goal #2 – Ways to Develop Storytelling

The storytelling can be done through tours, educational partnerships and social media. The focus of this discussion will be on tours. This goal can be met with the walking tours and digital tours. Right now, the walking tours are more difficult. Ms. Bauer is currently working on a script for the designated buildings by mapping them out and incorporating pictures for the tour. Commercial developments that are outside of North Main and Bridge could be interesting worthy. Buildings that are in the community but are not designated could be some to look at. For example, the house that is used for Bubba Chinos located at South Main and Egbert, which was the first house on the south side of Brighton. All the buildings on the corner of South Main and Egbert could also be part of a digital tour. Copper Rail was a tire store, laundromat and a warehouse packaging store. There could be a digital tour of the grocery stores that were in Brighton. The Schwartz grocery store is now Los Jimidors. Another interesting house that is now a business is the Edward Jones building on 4th. The integrity of the building is good. Another building of interest is the Zion Lutheran Church on Skeel Street. The architect was from Boulder who also build a home that is basically a mansion outside of Brighton. There are church buildings in Brighton that are no longer used as churches but they helped to build the foundation and have a lot of history. Commissioner Humbert would like to do a digital bike tour that could be an ideal tour. Ms. Bauer will lay out a plan of addresses that could be included in a digital tour and present it to the commission. The focus will be on new tours for now. Some of these tours could also become in-person tours.

Additional Comments:

There are some alternate positions that need to be filled if anyone knows of someone who would like to join the commission. Training is required to be a commissioner and there are a lot of training opportunities that would qualify.

Adjournment:

Motion to adjourn at 7:12 p.m. by Commissioner Naumann. Second by Commissioner Humbert. Motion Carries.

Announcements:

Email sent on Webinar Series – at least 1 webinar per week

- CLG Local Get-Together: Recruiting & Retaining Board Members – Thursday, August 27th – 2:00 – 3:00 pm – Link: Join Zoom Meeting

<https://zoom.us/j/99054398960?pwd=Yk1iUEsvOEI3ME9sMVdzVzBsOHhaUT09>

- CLG Local Get-Together – Wednesday, September 30th – 3:00 - 4:00 pm – Link: Join Zoom Meeting

<https://zoom.us/j/94521958776?pwd=cDU1SS9qREdPd040czZBT3NyOUE4dz09>

- Saving Places Conference – Virtual – February 10 – 12, 2021

Next Meeting:

September 10, 2020

Submitted by,
Sheryl Johnson



STAFF REPORT

Monthly report on staff activity related to and involving Historic Preservation items.

Date Prepared: 9/3/2020

Date Presented: 9/10/2020

**Prepared By: Kimberly Bauer, Historic Preservation
Planner**

Location: Virtual on Zoom Meeting

STAFF REPORT

GRANTS & SURVEYS:

Kuners Row Properties Survey Grant

- Our consultant Carl came into the Museum to do some research on the week of 8/31.
- Working on letters to send to residents.
- The City of Brighton press release was a success to get some publicity.
- Filming with the PIO team to put a video release out there as well.

HISTORIC PROPERTIES AND REFERRALS:

- **8 N Main – Sign Certificate of Appropriateness**
 - Proposal to replace the existing illuminated channel letter signs with similar illuminated signs.
 - Staff has asked for revisions based on the Downtown Historic District guidelines, which this type of sign does not meet.
 - Staff has asked for a change in design that would reflect other signs in the district, and that will meet the design guidelines request for signs.
- **Farmlore North - Filing 1**
 - The development for Farmlore – 15300 E 144th, has applied for the Final Plat.
 - As a reminder, staff is request a 1403 form as part of the development.
 - No update at the time of writing this report.

OUTREACH STATISTICS:

- Discussion of current social media strategy – proposed changes?

August 2020:

- Facebook:
 - Page Views: **124**
 - Post Reach: **2,470**
 - Total Pages Likes: **962**

- Instagram:
 - Total followers: **133**
 - Reach: **1,837**
- Digital Walking Tour of Downtown Historic District:
 - For month of August: **77 visitors**
- Historic Splendid Valley Tour:
 - For month of August: **255 visitors**
- Growing History: Brighton City Museum blog:
 - Overview for month of August:
 - Users: **35**
 - Sessions: **53**
 - Page Views: **83**

OTHER UPDATES:

- Virtual Talk to EVAC via Zoom – virtual Downtown Walking Tour on 9/2.
- Inglenook will take another “tour” as they did with the Historic Downtown District but this time for the Historic Splendid Valley Tour – will happen late September.
- Staff is 60% done with completing a virtual tour of all the buildings on historic registers.
- At the time of writing this report, an invite will be forthcoming for September 26th, for the Foley Barn dedication. We have received the bronze plaque for that building and will also be having it installed prior to the event. Attendance is not required.
- The City cemetery will be hosting its Cemetery Walk this year – anyone interested?

MUSEUM UPDATES:

- The Museum is continuing to take Eventbrite registration tickets for research reservations.
- The Museum hosted a number of members of the District Plan Commission on Saturday, September 5.

- The Museum will be having some portable museum panels/vertical signage about the Historic Splendid Valley exhibit at Berry Patch Farms in October for their COVID-modified Family Farm Field Trip event.
- Bri and Sara continue to get the proposal ready to send to Arcadia publishing.
- Bri created “Would you settle here?” program curriculum for 4-6 graders – sent the teachers of 27J to see if they would want to use it this school year.
- AASLH StEPs update.
- Visitors:
 - Museum Visitors Year to Date (YTD): **404**
 - Continuing a good pace of virtual visitors

8/1/20	8 Visitors Exhibit	8
8/10/20	Visitors (Bromley family)	2
8/12/20	VR-Paintings, VR-Armory	22
8/26/20	VR-Paintings, VR-Armory	43

Brighton HPC Budget - 2020

Line Item	Name	Approved Budget	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Total Spent / Received	Total Remaining	NOTES
Revenue													
Account #10-00-0000-02121													
	Beginning Balance (as of 1/01/2020)	\$18,356.93									\$18,356.93	\$18,356.93	
	Fundraising Activities										\$0.00	\$0.00	
	Book Sales			\$60.00							\$60.00	\$60.00	
	Cash Donations			\$100.00							\$100.00	\$100.00	
	Gala Donations (Income)										\$0.00	\$0.00	
	Gala Expenses										\$0.00	\$0.00	
	Total (Revenue)		\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,516.93	\$18,516.93	
Expenses													
Office Supplies Account # 10-21-4645-20000 \$800													
	Total	\$800		\$11.47	\$66.74					\$127.88	\$206.09	\$593.91	
Operating Supplies Account # 10-21-4645-21000 \$8,000													
	Total	\$8,000		\$50	\$821.72	\$283.70			\$1,342.37	\$550.72	\$3,048.79	\$4,951.21	
Professional Services Account # 10-21-4645-30005 \$20,000													
	Total	\$20,000									\$0.00	\$20,000.00	
Filings and Recordings Account # 10-21-4645-55500 \$150													
	Total	\$150									\$0.00	\$150.00	
Dues & Subscriptions Account # 10-21-4645-56000 \$800													
	Total	\$800					\$165.00			\$99.00	\$264.00	\$536.00	
Travel, Conferences & School Account # 10-21-4645-58000 \$3,000													
	Total	\$3,000		\$1,080.00	\$96.88			\$235.00		\$100.00	\$1,511.88	\$1,488.12	
Program Supplies Account # 10-21-4645-69000 \$2,000													
	Total	\$2,000									\$0.00	\$2,000.00	
Miscellaneous Account # 10-21-4645-80000 \$300													
	Total	\$300									\$0.00	\$300.00	
	Total(Expenses)		\$0.00	\$1,141.75	\$985.34	\$283.70	\$165.00	\$235.00	\$1,342.37	\$877.60	\$5,030.76	\$30,019.24	
	Total Funds Available	\$35,050.00	\$35,050.00	\$33,908.25	\$32,922.91	\$32,639.21	\$32,474.21	\$32,239.21	\$30,896.84	\$30,019.24	\$30,019.24		