



**Sub-Committee  
Agenda**

**March 27, 2019**

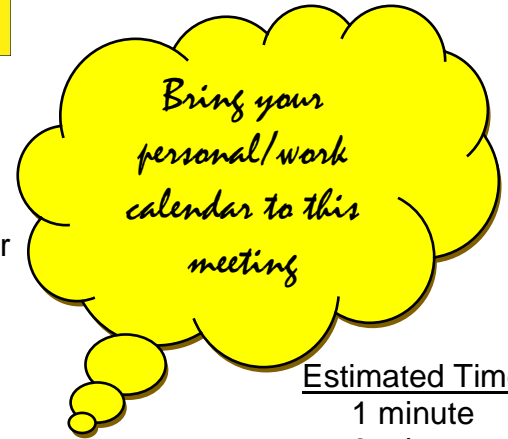
6:00 p.m. – 8:30 pm

Brighton Recreation Center

Room 102

555 N. 11<sup>th</sup> Ave.

Brighton, CO 80601



	<u>Estimated Time</u>
1. Call to Order/Roll Call	1 minute
2. Approval of Minutes (February 27, 2019)	2 minutes
3. Approval of Agenda/Changes to Agenda	2 minutes
4. Welcome Guests	1 minutes
5. Police Department Representative (Chris Delein – Police Officer)	5 minutes
6. Bicycle Friendly Driver Course through Bicycle Colorado	2 minutes
7. Update on honoring past Bike Brighton members	2 minutes
8. Bicycle Friendly Community Application pinpoint progress presentation Note: Pinpoint areas will be brought to the meeting by Phil Doerner and Biran Blehm	30 minutes
9. Summerfest application and 2019 event calendar discussion and sign up	25 minutes
10. 2019 Goals and Objectives	45 minutes
11. Upcoming Events:	1 minute

**Bike Brighton Meetings**

- April 24, 2019
- May 22, 2019

**Calendar Dates and Events**

- Aril 20 (SAT) Pink Moon Bike Ride & Holy Week Ride @ 6:30 – **Benedict Park**
- May 16 (THU) @ 7:30am: State of the City by the Mayor – **The Armory**
- May 18 Flower Moon Bike Ride @ 6:30 - **Benedict Park**
- Summerfest June 1, 2019 - **Carmichael Park**

12. Next Month's Agenda Items 3 minute

13. Adjournment 1 minute

**Total Time: 120 minutes**



**Members:** *Chelsea Birdsall – Chair (PRAB Rep)*  
*Brian Blehm*  
*Brian Poteet*  
*Vacant (PRAB Rep)*

*Phil Doerner - Vice Chair*  
*Robert Eckelman (serving until filled)*  
*Vacant (Community Member)*



City of Brighton  
Bike Brighton Sub-Committee  
February 27, 2019

AGENDA ITEM	DISCUSSION	ACTION
1. Call to order		Brian Poteet called the meeting to order at 6:12pm
Roll Call	Members Present: Chelsea Birdsall, Brian Blehm, Brian Poteet, Robert Eckelman & Phil Doerner  Members Absent: None	
2. Approval of the minutes		Motion was made by Brian Blehm to approve the January 23, 2019 minutes. Motion was seconded by Phil Doerner.  Vote: 4 – 0  Motion Carried
3. Approval of Agenda/Changes to the Agenda		Motion was made by Brian Poteet to approve the Agenda. Motion was seconded by Phil Doerner.  Vote: 4 – 0  Motion Carried
4. Welcome Guests	N/A	No Action
5. A Police Department Representative (Chris Delein – Police Officer)	Bike patrol has been renamed Youth School (SRO) School Resource Officer. Each Police Office on in this new group has been certified through International Police Mountain Bike Association (I.P.M.B.A). \$15,000 dollars' worth of e-bikes have been purchased.	No Action
6. Full Moon Bike Ride routes and waiver discussion	6 rides between April and September. Geographic Information System (G.I.S.) provided 8 routes, members chose 6 of the 8	Motion was made by Phil Doerner to approve 2019 Full

	which would be a different ride each month.	<p><b>Moon Bike Ride routes. Motion was seconded by Brian Blehm.</b></p> <p><b>Vote: 4 – 0</b></p> <p><b>Motion Carried</b></p>
7. Discussion about honoring past Bike Brighton members	<p>Committee discussed how they will honor past Bike Brighton members. A bike wheel/chain sprocket ring will be the plaque to honor past members. Will invite past members to first Full Moon Bike Ride. Mark was directed to spend up to \$150.00 for the three plaques. Remaining Bike Brighton Subcommittee budget \$3,918.71.</p>	<p><b>Motion was made by Brian Blehm to approve past Bike Brighton member gift(s). Motion was seconded by Phil Doerner.</b></p> <p><b>Vote: 4 – 0</b></p> <p><b>Motion Carried</b></p>
8. Bike Friendly Application progress presentation	<p>Phil Doerner, Brian Blehm, and Mark Heidt presented to committee Bike Friendly Community Application work and findings. Bike Brighton categorized the questions in time periods to be completed now, 1 year from now to three years from now.</p> <p>Committee is to bring back to Bike Brighton pinpoint areas to address prior to submission of B.F.C application. The B.F.C. application community will meet in early March to discuss the compiling data and will google doc all members with the compiled data.</p> <p>Mark to give building blocks and quick quiz to be included in next meeting packet.</p>	<p><b>No Action</b></p>
9. Bike Friendly Business Discussion	Moved agenda item to April's meeting	<p><b>No Action</b></p>
10. Bicycle Friendly Driver course through Bicycle Colorado	<p>See attached sheet for bicycle friendly driver course. Members discussed to have Phil and Chelsea host event. Course will be held on June 19<sup>th</sup> and August 21<sup>st</sup> 6 – 7:30 presenter Molly McKinley and the Brighton Recreation Center.</p>	<p><b>Motion was made by Brian Poteet to hold Bicycle Friendly Driver course at the Brighton Recreation Center on June 19 and August 21<sup>st</sup> 6 – 7:30. Motion</b></p>

	Mark to send out class description for next meeting.	<p><b>was seconded by Phil Doerner.</b></p> <p><b>Vote: 4 – 0</b></p> <p><b>Motion Carried</b></p>
11. Summerfest application and 2019 even discussion	Moved agenda item to next month's meeting	<b>No Action</b>
12. 2019 Goals and Objectives	Moved agenda item to next month's meeting	<b>No Action</b>
13. Managing Bike Routes	Moved agenda item to April's meeting	<b>No Action</b>
14. Missing Links Trail Map	Moved agenda item to April's meeting.	<b>No Action</b>
15. Upcoming Events		<b>No Action</b>
16. Next Month's Agenda Items	<ul style="list-style-type: none"> <li>• B.F.C Application = Pinpoint areas</li> <li>• Summerfest application and 2019 even discussion</li> <li>• 2019 Goals and objectives</li> </ul>	<b>No Action</b>
17. Adjournment		<p><b>Motion was made by Brian Poteet to adjourn the meeting at 8:36 pm. Motion was seconded by Brian Blehm.</b></p> <p><b>Vote 4 – 0</b></p> <p><b>Motion Carried</b></p>

Hi Mark,

I just got your voicemail. I'm out of the office so frequently I'm usually easier to reach by email. Everything sounds good. The sign up pages and language are in my previous email below. I can also send you a flyer for each class if you send me Brighton's logo. We'll have the courses listed on our website and will promote to our members through email and social media.

In an effort to make the classes more accessible, we are able to provide child care at these courses free of charge, if there is a separate space available. Is there a separate room that can be reserved at the rec center for that in case folks request it in advance? If there is I will add that to the registration pages.

Let me know if you need anything else.

Molly

On Thu, Feb 28, 2019 at 12:19 PM Molly McKinley <[molly@bicyclecolorado.org](mailto:molly@bicyclecolorado.org)> wrote:  
Hi Mark,

I have some language and sign up links for promotion below. I can also send you a flyer for each class if you send me Brighton's logo. We'll have the courses listed on our website and will promote to our members through email and social media.

In an effort to make the classes more accessible, we are able to provide child care at these courses free of charge, if there is a separate space available. Is there a separate room that can be reserved at the rec center for that in case folks request it in advance? If there is I will add that to the registration pages.

Let me know if you need anything else!

**Bicycle-Friendly Driver on 6/19**

**Sign up link:** <http://bit.ly/Brighton61919>

**Language for promotion:**

This program is designed to teach drivers best practices for sharing the road with people who ride bicycles. All drivers, from fleet drivers to the general public will benefit from this class.

The 1.5 hour, interactive class covers the following topics:

Common causes of crashes between motorists and bicyclists and how to avoid them.

Laws for both motorists and bicyclists.

How to navigate on-street bicycle infrastructure while driving a motor vehicle.

Why sharing the road is the safest option for both motorists and bicyclists.

Upon successful completion of the course, participants will receive a Bicycle-Friendly Driver certificate, a sticker to display on their vehicle, and the option to pledge to be a Bicycle-Friendly Driver.

**Auto-Friendly Bicyclist on 8/21**

**Sign up link:** <http://bit.ly/Brighton82119>

**Language for promotion:**

This program is designed to teach people who ride bicycles best practices for sharing the road with drivers. All people who ride bicycles with any background or skill level will benefit from this class. The 1.5 hour, interactive class covers the following topics:

Common causes of crashes between motorists and bicyclists and how to avoid them.

Laws for motorists and bicyclists.

How to navigate on-street bicycle infrastructure like shared lanes, bike lanes, and green paint.

Why sharing the road is the safest option for both motorists and bicyclists.

Upon successful completion of the course, participants will receive an Auto-Friendly Bicyclist certificate and sticker to display on their bicycle.

On Thu, Feb 28, 2019 at 11:32 AM Mark Heidt <[mheidt@brightonco.gov](mailto:mheidt@brightonco.gov)> wrote:  
Molly,

Call me when you can.

Mark Heidt

Assistant Director of Parks and Recreation Development

Parks and Recreation Department

On Thu, Feb 28, 2019 at 10:44 AM Molly McKinley <[molly@bicyclecolorado.org](mailto:molly@bicyclecolorado.org)> wrote:

Hi Mark,

Thanks for reaching out yesterday! I have June 19th and August 21st marked on my calendar.

Let me know which class (Bicycle-Friendly Driver or Auto-Friendly Bicyclist) you'd like to schedule for each. When we get closer to the dates I'll create some sign up pages.

Let me know if you need anything else!

Molly McKinley  
Community Safety Coordinator  
Pronouns: she/her/hers  
Bicycle Colorado  
(303) 417-1544 x 103  
(919) 588-9676 (cell)

## Bike Brighton Sub-Committee 2019

NAME / ADDRESS	TELEPHONE	EMAIL	APPOINTED/REAPPOINTED	TERM EXP.
Brian Blehm 683 Poppy Drive Brighton, CO 80601	303-489-0524 (C) 720-685-1426 (W)	<a href="mailto:shotguun@me.com">shotguun@me.com</a>	2014	2022
Brian Poteet 526 Tanager Street Brighton, CO 80601	303-659-6870 (H) 303-619-7374 (W)	<a href="mailto:Brianpoteet70@gmail.com">Brianpoteet70@gmail.com</a>	2015	2019
<b>VACANT</b>			2018	2021
Phil Doerner <b>Vice Chair</b> 2717 Signal Creek Pl Thornton, CO 80241	303-659-1730 (W) 720-822-1504 (C )	<a href="mailto:doernerphilip@gmail.com">doernerphilip@gmail.com</a>	2018	2020
Robert Eckelman 210 Aspen Drive Brighton, CO 80601	303-654-1021 (H) 303-931-3456 (C)	<a href="mailto:bobeckzion@gmail.com">bobeckzion@gmail.com</a>	2015	
Chelsea Birdsall <b>Chair</b> 597 S. 24 <sup>th</sup> Ave Brighton, CO 80601	720-453-4916 (C)	<a href="mailto:chelseajbirdsall@gmail.com">chelseajbirdsall@gmail.com</a>	<b>PRAB REPRESENTATIVE</b>	
<b>VACANT</b>			<b>PRAB REPRESENTATIVE</b>	

### STAFF CONTACTS

Gary Wardle Director, Parks & Recreation 500 S. 4 <sup>th</sup> Ave. Brighton, CO 80601	303-655-2135	<a href="mailto:gwardle@brightonco.gov">gwardle@brightonco.gov</a>
Mark Heidt Asst. Director Parks & Recreation 500 S. 4 <sup>th</sup> Ave Brighton, CO 80601	303-655-2170	<a href="mailto:mheidt@brightonco.gov">mheidt@brightonco.gov</a>





**SUMMERFEST**  
June 1, 2019  
10am – 5pm  
Carmichael Park  
Brighton, Colorado



The City of Brighton Events, Volunteers & Downtown Initiative office would like to invite you to take part in **Summerfest** our annual outdoor festival. This daytime event offers entertainment, food, and activities for the entire family. It is also an excellent opportunity for you to showcase your division's products and services to the growing Brighton community. This event traditionally attracts 8,000-plus people, and we expect that this year's event will be bigger and better than ever!

**Summerfest - Saturday, June 1**  
10 AM – 5 PM  
Come join in on all the fun!!!

We look forward to working with you to make this year's **Summerfest** the best ever! If you would like to participate, please fill out the enclosed application form and return as soon as possible.  
**The deadline is May 10, 2019.**

**Vendors will be given a 10 x 10 area with a table and 2 chairs.**  
**Please provide trash bags for your trash and they can be put in the dumpster provided by the event.**  
**Boxes may be broke down and discarded at the recycling center.**



City of Brighton [www.brightonco.gov](http://www.brightonco.gov) (click on Special Events)  
Downtown Initiative Division  
22 So. 4<sup>th</sup> Ave. Rm 301  
Brighton, CO 80601  
[events@brightonco.gov](mailto:events@brightonco.gov)

Tune to the City of Brighton-  
KBRI Cable TV Channel 8  
[concerts@brightonco.gov](mailto:concerts@brightonco.gov)

Event Info: 303.655.2218 Events, Volunteers &  
Volunteers: 303.655.2218  
Sponsorship: 303.655.2126  
Fax: 303.655.2196  
[downtown@brightonco.gov](mailto:downtown@brightonco.gov)



# City of Brighton Tent

Deadline May 10



Mail to: City of Brighton, Events, Volunteers & Downtown Initiative Division, 22 So. 4<sup>th</sup> Ave. Rm301, Brighton, CO 80601  
QUESTIONS? 303-655-2218

**Who completes this application?** All City of Brighton divisions, departments and affiliates

**How much does it cost?** Free

**How to participate?** Complete all information. Inter-Office Mail to: City of Brighton, Events, Volunteers & Downtown Initiative Division, 22 So. 4<sup>th</sup> Ave. Rm 301, Brighton, CO 80601.  
Incomplete applications not approved. Confirmation mailed after May 20, 2019.

## City of Brighton Tent Information

*Please print clearly*

CONTACT PERSON:		
DEPT / DIV NAME:		
STREET ADDRESS:		
CITY:	ST:	ZIP:
CITY:	ST:	ZIP:
FAX	Work Ph:	
Home Ph:	Cell Ph:	
E-mail:		

1. Briefly describe your organization: \_\_\_\_\_

2. Briefly describe your exhibit plans: \_\_\_\_\_

3. Electricity is not provided. Generators must be whisper quiet. Using a generator?

NO    YES   If YES, please complete: Generator Size: \_\_\_\_\_ Amps: \_\_\_\_\_

## Liability Limits

The City of Brighton is not responsible or liable for any damages, theft or loss of any booth or display equipment or the contents of any booth or display.. *Please make a copy of this form for your records.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_