

# Brighton Historic Preservation Commission

City Hall, 500 S. 4<sup>th</sup> Ave., 1<sup>st</sup> Floor, Council Chambers, Brighton, CO 80601

## Virtual Meeting Agenda

**Date: MARCH 11, 2021 - 6:00 P.M.**



Please click the link below to join the webinar: <https://us02web.zoom.us/j/84513441341>

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### **BRIGHTON HISTORIC PRESERVATION COMMISSION**

500 S. 4<sup>TH</sup> Avenue  
Brighton, CO 80601  
303-655-2042

[sjohnson@brightonco.gov](mailto:sjohnson@brightonco.gov)

#### Chairperson:

*Sara Dawson*

#### Vice-Chair:

*Dick Hodge*

#### Secretary/Treasurer:

*Catherine Johnson*

#### Commissioners:

*Jo Pinto*  
*Sage Naumann*  
*Mardita Murphy*

#### City Council

#### Representatives:

*Mark Humbert*  
*Ann Taddeo - Alternate*

#### Youth Commission

#### Representative:

*Diana Hernandez*

#### Alternate:

*Vacant*  
*Vacant*

#### City Admin. Assistant:

*Sheryl Johnson*

#### City Staff:

*Brianne Schreck*

<b>I. CALL TO ORDER / PLEDGE OF ALLEGIANCE</b>	Sara Dawson
<b>II. ROLL CALL</b>	Sheryl Johnson
<b>III. SEATING OF ALTERNATES</b>	Sara Dawson
<b>IV. APPROVAL OF AGENDA</b>	Sara Dawson
<b>V. APPROVAL OF MINUTES FOR FEBRUARY 11, 2021</b>	Sara Dawson
<b>VI. CONSENT AGENDA</b>	Sara Dawson
<b>VII. PUBLIC COMMENT</b> Public invited to be heard on matters not on the agenda (Limited to 5 minutes)	
<b>VIII. REPORTS / PRESENTATIONS</b> <u>Committees:</u>  <u>Staff:</u> Staff Report from Bri	Bri Schreck
<b>IX. UNFINISHED BUSINESS</b> 2020 Budget Final 2021 Budget Follow Up from February Meeting	Catherine Johnson Catherine Johnson Holly Prather
<b>X. NEW BUSINESS</b> May is Preservation Month Brick Award Nominations Status on Kuner Row Historic Properties Survey Elect Officers	Holly Prather Holly Prather Holly Prather Sheryl Johnson
<b>XI. ADDITIONAL COMMENTS</b>	Sara Dawson
<b>XII. ADJOURNMENT</b>	Sara Dawson
<b>XIII. ANNOUNCEMENTS</b> CLG Training Webinars – Women’s Suffrage Movement – April 14, 2021 – 12:00 pm Preservation Advocacy – May 19, 2021 – 12:00 pm	

**NEXT MEETING**  
**APRIL 8, 2021**



**500 S. 4th Avenue, Brighton, CO 80601**

**MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado, Brighton, Colorado held a Virtual Meeting at: <https://us02web.zoom.us/j/82294687031>**

Or iPhone one-tap: US: +17209289299,,82294687031# or 8884754499,,82294687031# (Toll Free) Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 720 928 9299 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free) Webinar ID: 822 9468 7031 International numbers available:

<https://us02web.zoom.us/j/82294687031>

**DATE: February 11, 2021**

**Call to Order/Pledge of Allegiance:** Chairman Sara Dawson called the meeting to order at 6:05 p.m. followed by the recital of the pledge of allegiance.

**Roll Call/Establish Quorum: Commissioners Present:** Sara Dawson, Dick Hodge, Mardita Murphy, Sage Naumann, Jo Pinto, Mark Humbert (6:11), Ann Taddeo and Diana Hernandez

**Commissioners Absent: (Excused)** Catherine Johnson **(Unexcused)**

**Staff Present:** Brianne Schreck, Holly Prather and Sheryl Johnson

**Others Present:** Amanda Russell and Rachael Stevens

**Seating of Alternates:**

There were no alternates to seat.

**Approval of Agenda:**

Motion to approve the agenda as presented by Commissioner Naumann. Second by Commissioner Murphy. Motion Carries.

**Approval of Minutes for January 14, 2021:**

Motion to approve the minutes for January 14, 2021 as distributed by Commissioner Naumann. Second by Commissioner Hodge. Motion Carries.

**Consent Agenda:**

No Consent Agenda Items

**Public Comment:**

None

**Reports / Presentations:**

None

**Committees**

There were no reports from the committees.

**Staff – Brianne Schreck**

***BUDGET:***

Ms. Schreck reviewed the 2021 budget is \$9,554 plus the \$14,960 for the grant. There were no expenses.

### ***MUSEUM UPDATES:***

- The museum will continue accepting reservations for researchers through Eventbrite even after the building opens back up. Ms. Schreck will be going on leave and some changes will be put in place.
- Ms. Schreck is working on the backlog of items for accessioning and cataloging. She is working on completing the McCoy collection. She hopes to have this done before she goes on leave. The items for the Bromley Farm and Foley Farm have been included in the State Repository. Ms. Schreck is re-cataloging some of the items and providing more detail. The items now have an object number for each item and not for a group of items. Ms. Schreck will continue working on the best practices for the museum.
- The oral histories are being transcribed and Commissioner Pinto will help with the project but Ms. Schreck has to figure out how to get the files to her. Ms. Schreck will work with the PIO and Media staff to get the interviews up on the media platforms. They will be published in 5-minute segments. Longer versions of the interviews could be added to YouTube. Ms. Schreck will set up an interview with Fudge Tashiro with her daughter Naomi. Fudge just celebrated her 102<sup>nd</sup> birthday with a drive-by party. She has a wealth of historic knowledge. Commissioner Hodge suggested interviewing Bob Briggs. Mr. Briggs is a musician and in the Hall of Fame. He will send the information on Mr. Briggs to Ms. Schreck.
- Donations from Adams County Genealogical Society and John Kelley were received. The donations came in January. The items from the Adams County Genealogical Society included binders and scrapbooks from the Society. Mr. Kelley has a metal detector and found some materials that were brought to the museum. Commissioner Naumann has also done some metal detecting work on his property. There may be other places that this could be done.
- AASLH StEP's Update – Ms. Schreck stated work on the steps will be focused on the last three this year. All six steps need to be completed by the end of the year for the State Repository Certification. We will continue to go through the approvals at upcoming meetings. The certification will last for a few years then. The steps are as follows:
  - 1) Visioning & Governance – follow City ethics and guidelines
  - 2) Audience – Outreach / Community Relations
  - 3) Interpretation – exhibits, programming and publications
  - 4) Stewardship of Collections – Focus on collections next year. This will be where objects are stored, space for backlogs, digital collections, research and housing of objects.
  - 5) Stewardships of Structures and Buildings – documentation of structures and buildings and the work that we do as a CLG.
  - 6) Management – This is how the collections are kept safe, clean and coded. Job performance of the staff.
- Museum visitor's year to date totals 65 as of the end of January 2021.

### **Unfinished Business:**

#### ***2020 Budget***

The final expenses for 2020 were presented. Another payment was made for the grant.

#### ***2021 Budget***

The budget for 2021 is \$24,514 that includes \$14,960 for the grant expenses. There have been no expenses for 2021 posted yet.

### **New Business:**

#### ***Saving Places Conference Discussion***

Those who attended the Saving Places Conference were Commissioners Murphy, Naumann, Dawson, Humbert and Taddeo. There is still a partial day of the conference on Friday. The conference lets the attendees see what other CLG's are doing.

Commissioner Naumann attended sessions that had a lot to do with State Government. He discussed how some of it ties in with tourism and what their office does. The keynote speaker spoke on diversity and recruitment. Commissioner Murphy also went to the keynote session. She also attended a session on GIS and how that information is gathered and used. The data could incorporate property tax and sales tax in the mapping. The mapping and information from the databases can be put in 3-D.

Commissioner Murphy also attended a session titled "Modern Dating Game" which talked about different building types. The framework of the buildings need to be concerned.

Commissioner Hodge asked about the impact of the Gallagher Tax Amendment and how it will affect historic properties, restorations and urban renewal. Ms. Prather will check with the Finance Director and see if she can get clarification on this and maybe she could come to the next meeting.

Council Member Humbert attended the conference. He attended the opening session. He attended a session on Indigenous Populations and how land is important. It referred to the North Utes and how it was common to have five bands in a tribe. The session discussed dry land farming and the exchange of seeds. The tribes shared things. The indigenous people are significant and in how they contributed to the community. The indigenous people are in various parts of the world. Another example would be the people that lived in Five Points and how Jazz was significant in that area. Council Member Humbert attended a session that discussed murals. If buildings or museums are privately owned, they have to take precautions as it may destroy the context and integrity of the property. In addition, who is responsible for the upkeep of the murals. In this case, it may be better to look at removable murals.

Council Member Taddeo attended the conference as well. She did not have any additional comments to add to the discussion.

Commissioner Dawson attended a session titled “Connecting Communities, Changing Conversations”. It discussed NAR (National Association of Realtors) initiative on gateway communities. They discussed how they struggle bringing people into the community and what is going on in some of these communities statewide. Some of these gateway communities are up against public lands or destinations. Another session Commissioner Dawson attended was on creating resources with Adobe Spark, which is a free app. Two teachers from Adams 12 presented and explained how they have students working on creative projects and posting to social media. It is a good education outreach that could be incorporated. Commissioner Dawson attended a session on State Historical Funds. History Colorado has a new updated manual that is smaller. The grant cycle timelines have been changed. A letter of interest has to be completed before we apply for grants now. History Colorado and the State Historic Fund are looking at diversity and inclusion for the grants. The matching funds are now set at 10% of the grant being applied for. It is a better deal for privately owned properties as they may be able to get a grant with a 25% match now instead of the 50% that was required before. Commissioner Dawson also attended the networking session and connected with quite a few people interested in saving places and historic preservation.

Council Member Humbert said there was another session that he attended that was how COVID affected small mountain towns. We need to communicate the assets that we have. Commissioner Dawson stated that through the story maps, GIS and the virtual tours we have created, we have made great progression.

**Additional Comments:**

The Rocky Mountain PBS Colorado Experience on the Buddhist Church will be airing on May 6<sup>th</sup>. We need to advertise for people to watch.

Adobe houses in Las Vegas, NM

Kuner Houses

Work with School District 27J outreach and Trunk Shows – students could create the trunk shows with important things from a period of history that tell a story.

Social Media Posts

**Adjournment:**

Motion to adjourn at 7:14 p.m. by Commissioner Dawson.

**Announcements:**

CLG Training Webinars –

- Cultural Landscapes: Designation, Setting and Content – February 17, 2021 – 12:00 pm
- Design Review Critique – March 10, 2021 – 12:00 pm
- Evaluating Integrity in Historic Districts – March 17, 2021 – 12:00 pm
- Preservation Law – April 21, 2021 – 12:00 pm
- Preservation Advocacy – May 19, 2021 – 12:00 pm

**Next Meeting:**

March 11, 2021

Submitted by,  
Sheryl Johnson



# STAFF REPORT

Monthly report on staff activity related to and involving Brighton City Museum items.

**Date Prepared: 3/5/2021**

**Date Presented: 3/11/2021**

**Prepared By: Brianne Schreck, Museum Specialist**

**Location: Virtual Zoom Meeting**

# STAFF REPORT

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## MUSEUM UPDATES:

- We continue to take Eventbrite reservations through March 12. We will re-start this after upon return of Museum staff.
- There are no new Accessions. We are planning on the retro-cataloguing process for the State Repository items upon return of Museum staff.
- Oral History Project is on its way to being shared. Electronic vote to name the series has taken place.
- RMPBS is working with us to wrap up post-production. Reminder that the program for the Buddhist Temple will air on May 6.
- We have made some changes to the Museum's layout.
- AASLH StEPs Update

### Visitors:

- Museum Visitors Year to Date: 127

2/17/21	24VR-Paintings, 26VR-Armory	50
2/26/21	5 VR-Paintings, 7 VR-Armory	12

### Brighton HPC Budget - 2020

Line Item	Name	Approved Budget	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Actual Sept.	Actual Oct.	Actual Nov.	Actual Dec.	Total Spent / Received	Total Remaining
<b>Revenue</b>																
<b>Account #10-00-0000-02121</b>																
	Beginning Balance (as of 1/01/2020)	\$18,356.93													\$18,356.93	\$18,356.93
	Fundraising Activities														\$0.00	\$0.00
	Book Sales			\$60.00											\$60.00	\$60.00
	Cash Donations			\$100.00											\$100.00	\$100.00
	Gala Donations (Income)														\$0.00	\$0.00
	Gala Expenses														\$0.00	\$0.00
	<b>Total (Revenue)</b>		\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,516.93	\$18,516.93
<b>Expenses</b>																
<b>Office Supplies Account # 10-21-4645-20000 \$800</b>																
	<b>Total</b>	\$800		\$11.47	\$66.74					\$127.88					\$206.09	\$593.91
<b>Operating Supplies Account # 10-21-4645-21000 \$8,000</b>																
	<b>Total</b>	\$8,000		\$50	\$821.72	\$283.70			\$1,342.37	\$550.72	\$2,613.01	\$677.95		\$1,468.82	\$7,808.57	\$191.43
<b>Professional Services Account # 10-21-4645-30005 \$20,000</b>																
	<b>Total</b>	\$20,000										\$1,795.00	\$2,400.00	\$1,795.00	\$5,990.00	\$14,010.00
<b>\$1,795.00 \$150</b>																
	<b>Total</b>	\$150													\$0.00	\$150.00
<b>Dues &amp; Subscriptions Account # 10-21-4645-56000 \$800</b>																
	<b>Total</b>	\$800					\$165.00			\$99.00	\$32.00	\$50.00			\$346.00	\$454.00
<b>Travel, Conferences &amp; School Account # 10-21-4645-58000 \$3,000</b>																
	<b>Total</b>	\$3,000		\$1,080.00	\$96.88			\$235.00		\$100.00	\$100.00	\$100.00	\$235.00		\$1,946.88	\$1,053.12
<b>Program Supplies Account # 10-21-4645-69000 \$2,000</b>																
	<b>Total</b>	\$2,000												\$126.00	\$126.00	\$1,874.00
<b>Miscellaneous Account # 10-21-4645-80000 \$300</b>																
	<b>Total</b>	\$300													\$0.00	\$300.00
	<b>Total(Expenses)</b>		\$0.00	\$1,141.75	\$985.34	\$283.70	\$165.00	\$235.00	\$1,342.37	\$877.60	\$2,745.01	\$2,748.95	\$2,635.00	\$3,263.82	\$16,423.54	\$18,626.46
	<b>Total Funds Available</b>	\$35,050.00	#####	\$33,908.25	\$32,922.91	\$32,639.21	\$32,474.21	\$32,239.21	\$30,896.84	\$30,019.24	\$27,274.23	\$24,525.28	\$21,890.28	\$18,626.46	\$18,626.46	

